



A Public School of Choice, Inc.

Board Meeting Minutes

- Regular Session on July 8, 2014
 Closed Session on
 Special Session on

DRAFT

APPROVED

In Attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Richard Peterson | <input checked="" type="checkbox"/> Lisa Dukelow |
| <input checked="" type="checkbox"/> Kim Hill | <input checked="" type="checkbox"/> Tammy Andino |
| <input checked="" type="checkbox"/> Julie Williams/Teacher Rep | <input checked="" type="checkbox"/> Scott Jewitt/Teacher Rep |
| <input checked="" type="checkbox"/> Ben Balderas | <input type="checkbox"/> Open/Community-at-Large Member |
| <input type="checkbox"/> Open/Parent Rep | <input checked="" type="checkbox"/> Jon Corcoran/Administrator |

The meeting was called to order by Richard Peterson at 6:29 p.m.

The mission statement was read and a moment of silence was observed.

Public Comments

There were no public comments.

Principal's Report

- Open Staff Positions: Interviews taking place mid-July for the Kindergarten, Music, and 4th-grade positions.
- Budget: Close to breaking even.
- After-school program: 28 enrolled.
- Painting will not take place in the building. The office and conference room will be remodeled.

Chair's Update

- Open House scheduled for Aug. 21, 2014 from 5:00 – 7:00 p.m. BOD members will be present and committee tables will be set up for information and member sign-up.
- OCS BOD yearly training/retreat will be scheduled for a Saturday in late August/early September when everyone is back from vacations.

Committee Reports

- Finance Committee/Treasurer's Report: Waiting for final budget from Acadia.
- Grievance Committee: There was no cause to meet.
- Personnel Committee: No meeting held since the last BOD meeting.
- Policy & Strategic Planning Committee: No meeting held since the last BOD meeting.
- Community Relations and Fundraising: No meeting held since the last BOD meeting.
- Education Committee: No meeting held since the last BOD meeting.

- PATH:
 - Met to get the 2014-2015 school year calendar set.
 - Would like to pre-order t-shirts to sell at Open House, and to give one to each teacher in a goodie bag.
 - What is the goal of the Read-a-thon? What does the BOD want PATH to focus on? What about providing the staff lunches on half days?
 - Left-over money from last year, can't give gift cards because of tax reasons.
 - Policy needs to be written to address purchasing.
 - New family picnic? Combine with Open House? May be best to plan a cook-out for a different evening.
- Technology Committee:
 - Archiving emails: service through Google is approximately \$10/account/year. Possibly could reset passwords on accounts rather than deleting them; therefore, one person would have the ability to access the accounts. Sensitive emails could be printed and put into a locked cabinet.
 - Project Lead the Way: New laptops are needed (25) for the computer-assisted design program.
 - iPads are needed for the lower school. Plan to purchase them. Possible to get refurbished ones?
- Transportation Committee (ad hoc): No bus route at this time.

New Business

- New BOD member introductions
 - Tammy Andino: Paralegal with personal injury and auto background. Worked with GMAC in the past.
 - Lisa Dukelow: Practices domestic law in Durham.
 - Julie Williams: 2nd-grade teacher.
- Vote on Offices of Chair, Vice-Chair, Secretary and Treasurer for the 2013 – 2014 school year.
 - **Motion:** To appoint Lisa Dukelow as the Chair of the BOD.
 Motion: Kim Hill
 Second: Tammy Andino
 Vote: Unanimous Approval
 Passed Failed
 - **Motion:** To appoint Ben Balderas as the Vice – Chair of the BOD.
 Motion: Lisa Dukelow
 Second: Kim Hill
 Vote: Unanimous Approval
 Passed Failed
 - **Motion:** To appoint Tammy Andino as the Secretary of the BOD.
 Motion: Ben Balderas
 Second: Kim Hill
 Vote: Unanimous Approval
 Passed Failed
 - **Motion:** To appoint Kim Hill as the Treasurer of the BOD.
 Motion: Ben Balderas
 Second: Tammy Andino
 Vote: Unanimous Approval
 Passed Failed
- Board Liaisons to Committees
 - Board Liaisons for the following committees are:
 - Grievance Committee: Ben Balderas (Chair for the Community Grievance Committee and the Employee Grievance Committee)
 - Personnel Committee: Ben Balderas (Chair)

- Community Relations & Fundraising: Tammy Andino
- Policy and Strategic Planning Committee: Kim Hill
- Education Program: Rich Peterson
- PATH: Julie Williams
- Technology Committee: Scott Jewitt
- After-school Program Committee (ad hoc): Rich Peterson
- Transportation Committee (ad hoc): To be determined
- BOD Liaisons should identify someone to fill the Committee Chair positions.
- Vote on Appointment of New Community Representative to the BOD.
 - **Motion:** To appoint Denise Duffy as the Community Representative to the BOD until another person can be identified.
 - Motion: Kim Hill
 - Second: Ben Balderas
 - Vote: Unanimous Approval
 - Passed Failed
- Appointment of New Director to the Board of Directors.
 - Wait until after the wake for Chris Swift before posting the opening for the last open BOD position.

Old Business

- Review and approval of June 18, 2014 BOD minutes.
 - **Motion:** To approve the June 18, 2014 special session meeting minutes, with revisions.
 - Motion: Kim Hill
 - Second: Denise Duffy
 - Vote: Unanimous Approval (only Rich Peterson, Kim Hill, and Denise Duffy voted since they were the only BOD present during that meeting)
 - Passed Failed

Closed Session

Motion: To move into closed session to discuss personnel matters which warrant confidentiality pursuant to Article 33C, Section 143-318.11 (a) Section 6 of the North Carolina General Statutes and to invite Kristi Anspach, as a previous member of the BOD and previous Vice Chair of the BOD, to participate in the closed session.

Motion: Ben Balderas
 Second: Denise Duffy
 Vote: Unanimous Approval
 Passed Failed

At 7:44 p.m., the meeting entered into a closed session. The closed session was ended at 9:28 p.m.

Adjournment

With no further business before the Board of Directors, the meeting was adjourned at 9:29 p.m.

The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, August 28, 2014, at 6:30 PM.**