



A Public School of Choice, Inc.

Board Meeting Minutes

- Regular Session on December 11, 2014
 Closed Session on
 Special Session on

DRAFT

APPROVED

In Attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Lisa Dukelow/Chair | <input checked="" type="checkbox"/> Ben Balderas/Vice-Chair |
| <input checked="" type="checkbox"/> Kim Hill/Secretary | <input type="checkbox"/> Jamia Bachrach/Parent Rep |
| <input checked="" type="checkbox"/> Julie Williams/Teacher Rep | <input checked="" type="checkbox"/> Scott Jewitt/Teacher Rep |
| <input checked="" type="checkbox"/> Rich Peterson/Parent Rep | <input type="checkbox"/> Open/Community-at-Large Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Parent Rep | <input checked="" type="checkbox"/> Jon Corcoran/Administrator |

The meeting was called to order by Ben Balderas at 6:32 p.m.

The mission statement was read and a moment of silence was observed.

Public Comments

- There were no public comments.

Principal's Report

Grade	Current Enrollment	Wait List
K	20	81
1	20	17
2	22	28
3	20	21
4	21	22
5	22	15
6	39 (-1)	2
7	43	6
8	29	0
Total:	236	192

- Highlights
 - Outstanding community engagement during the holiday season-evidence of a growing service-learning orientation (integrating academic skills/curriculum with authentic/meaningful community service)
 - Hillsborough Holiday Parade participation
 - Holiday Children’s Market proceeds benefit local families in need
 - Grades 3-4 visit to Brookshire Nursing Center on 12/18 to carol, deliver warm socks to residents
 - Grades 7-8 field trip to Elon’s Kernodle Center for Service Learning & Community Engagement on 12/11 to kick off service-learning project, kids will research local non-profits and propose which one OCS should adopt
 - 35+ families attend prospective parent tours
- STEAM/Curriculum Update
 - Ongoing Professional Development to support STEAM implementation:
 - PBL Session 2 on 2/4 Early Release
 - ~ Reflect on/refine current project plans
 - ~ Deepen understanding of PBL phases/peer critique & revision
 - Arts Integration with Southeast Center for Arts Integration on 2/27 Teacher Workday
 - ~ Focus on Music and Visual Arts integration into core subjects
 - ~ Specialized sessions for ES & MS
 - NCDPI K-3 Literacy Consultant Nannette Wells met with ES team on 12/3 to discuss possible adoption of mClass Reading 3D Assessment in Fall 2015
 - Potential benefits: updated system at no cost, tablet-based, advanced data & reporting features
- Personnel
 - The community “all-call” has produced results!
 - Part-time (70%) Elementary Music
 - ~ 2 interviews/model lessons set up for week of 12/15
 - Part-time (30%) Elementary Spanish
 - Part-time Middle School Band
 - ~ 1 interview/model lesson set up for 12/12
- Miscellaneous
 - November Budget Report

Committee Reports

- Finance Committee/Treasurer’s Report: See Principal’s Report
- Grievance Committee: There was no cause to meet.
- Personnel Committee
 - Discussed potential candidates and formed selection committees.
 - Reviewed the OCS Teacher/Teacher Assistant Performance Pay Rubric. Updated point ranges and added a fourth tier.
- Policy & Strategic Planning Committee
 - Met December 9, 2014. Attendees: Susan Fenwick, Lisa Dukelow, and Dana Breedlove.
 - Went through Sections 1 & 2 of the policy manual, clarifying sections as needed.
 - Electronic policy manual will be sent to committee members for making corrections.
 - Homework Policy revisited.
 - Would like all standing committees to review their own policies and make recommendations for changes/clarifications to the P&SP committee by March 15, 2015.
 - Send PATH policy to Lisa Dukelow for addition to the manual.
 - Is there a need for a technology-related discipline policy? The Technology Committee should discuss.

- Community Relations and Fundraising
 - Has not met since last BOD meeting.
 - During PATH meeting, discussed combining with PATH until attendance increases, in order to accomplish upcoming fund raisers and school social functions.
 - Move scheduled Potluck to January 15, 2015. Email to parents about need for volunteers and discuss during potluck.
- Education Committee
 - Met November 24, 2014 and December 8, 2014.
 - Discussion about curriculum and website.
 - Move back to 10-point grading scale in 2015/16 school year. Will mirror public school system.
 - A JV Science Olympiad team will be formed due to number of attendees in the after-school club. Competition will be March 21, 2015 at NCCU.
 - Next committee meeting will be January 12, 2015.
- PATH
 - Met December 3, 2014.
 - Holiday Hoopla wrapped up on December 10, 2015. Don't know outcome at this time.
 - T-shirt spirit gear broke even because long-sleeve shirts were given to the teachers at their Holiday party.
 - The Teacher Holiday Party was a success.
 - Unsure if Spring Fling will be scheduled because of a lack of community involvement. Thinking of having an online silent auction so it is open to anyone in the area. Hope this will boost the amount of money raised. Also looking at getting bigger items for auction.
- Technology Committee
 - No cause to meet.
 - Tech is running great!
 - Moving forward, Mr. Jewitt will be offering formally organized, yet informal technology training/help sessions to the staff. Teachers are being polled about what their needs are. He envisions small group meetings with topics that may include: Gmail, Google Docs, creating forms--surveys/quizzes, presentations, iPads, SMART Boards, troubleshooting, help integrating their personal devices into the school setting--being able to print from their phone or iPad and connecting those devices to projectors, and then just any individual needs.
 - As an aside, more personal note, Mr. Jewitt sees his role as Technology Specialist more of IT Support--fixing stuff, showing people how, making suggestions, but not really getting too involved with curriculum the way a Technology Facilitator would. Teachers are professionals in their content areas, so he feels his expertise really helps with IT support.
 - Ms. Dukelow thought it would be nice for the Technology Committee to write a pros/cons-type document for parents to use when evaluating technology needs.
- After-School Committee: No meeting held since the last BOD meeting.

New Business

- Appointment of PATH Leadership for January – December 2015.
 - **Motion:** To appoint Betsy Martin as PATH Chair, Amy Gross as PATH Secretary, and Andrea Krivaka as PATH Treasurer for January – December 2015.
 - Motion: Kim Hill
 - Second: Rich Peterson
 - Vote: Unanimous Approval
 - Passed Failed

- Vote on Revised OCS Rubric for Teacher evaluation and salary
 - The revised policy will be forwarded to the BOD for review. The vote will occur during the next meeting.

Old Business

- OCS Logo and Branding
 - Multiple logos have been sold over the last year. Should there only be one?
 - Fundraiser for athletic program started recently, with a different logo.
 - Keep three logos
 - Logo from athletic fundraiser for any athletic-type use
 - Use original school house with paw print inside rather than the sun, for stationary-type use
 - Round paw print logo with Orange Charter School Tigers in the perimeter, for other uses

Adjournment

With no further business before the Board of Directors, the meeting was adjourned at 7:43 p.m.

The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, January 8, 2015, at 6:30 PM.**