



A Public School of Choice, Inc.

Board Meeting Minutes

- Regular Session on November 20, 2014
- Closed Session on
- Special Session on

DRAFT

APPROVED

In Attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Lisa Dukelow/Chair | <input checked="" type="checkbox"/> Ben Balderas/Vice-Chair |
| <input checked="" type="checkbox"/> Kim Hill/Secretary | <input checked="" type="checkbox"/> Jamia Bachrach/Parent Rep |
| <input checked="" type="checkbox"/> Julie Williams/Teacher Rep | <input checked="" type="checkbox"/> Scott Jewitt/Teacher Rep |
| <input checked="" type="checkbox"/> Rich Peterson/Parent Rep | <input type="checkbox"/> Open/Community-at-Large Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Parent Rep | <input checked="" type="checkbox"/> Jon Corcoran/Administrator |

The meeting was called to order by Ben Balderas at 6:35 p.m.

The mission statement was read and a moment of silence was observed.

Public Comments

- There were no public comments.

Principal's Report

Grade	Current Enrollment	Wait List
K	20	79
1	20	17
2	22	28
3	20	21
4	21	23
5	22	15
6	40 (-3, +2)	2
7	42	6
8	29 (+1)	0
Total:	236	191

- Highlights
 - 26 family attendees for initial 2 rounds of prospective parent tours
 - Strong participation in interscholastic athletics (20 cross country athletes, 15 basketball athletes receiving the fitness/self-esteem/academic & social benefits)
 - New car rider benches
- Marketing
 - News of Orange County/Mebane Enterprise
 - Carolina Parent (October/December issues)
 - WUNC Radio (Non-Profit Package A, 14 spots during week of 1/5/15, opening week of registration period)
- Personnel
 - Current openings:
 - MS Health/PE (extended start date until Fall 2015 to screen for additional applicants)
 - Part-time (70%) Elementary Music
 - Part-time (30%) Elementary Spanish
 - Part-time Middle School Band
 - Converted Health/PE savings to a Reading Interventionist for grades K-2
- Safety
 - 27 staff members trained as first responders during 10/27 Teacher Workday (American Heart Association First Aid/CPR & AED certification)
 - Successful lockdown drill on 11/19 in collaboration with Hillsborough PD (feedback given on procedures)
- STEAM Update
 - Blended learning pilot is underway at grades 3-5 (blended learning=kids receive a portion of their content online-pace, level, and location vary)
 - i-Ready to support 3rd & 5th Reading
 - Dreambox Learning to support 4th Math
 - Technology deployment:
 - Significant milestone-SMART Board in every core classroom
 - 25 iPads for K-5 PLTW modules
 - ES Project Lead The Way is underway following Happy City culmination & 2 rounds of teacher training (2 Math & Literacy-aligned modules per grade level)
- Miscellaneous
 - Jon and Tracey are collaborating on an online version of the application/Pre-Lottery Enrollment Packet
 - October Budget Report and 2014 Audit Report are available. However, doesn't reflect the purchase of the Acer computers (25) nor the SMART Boards (3); these will be reflected in next month's budget.

T-shirts for Strings Proposal

- Mrs. Hover pitched a proposal for the sale of T-shirts to the students in the Strings program, and families, as a fundraiser for purchase of lights for the music stands.
- Minimum purchase of 25 shirts would cover the cost of 11 stand lights (at \$11.08 each).
- Design is white print on black shirt; student signatures included.

Committee Reports

- Finance Committee/Treasurer's Report
 - Denise Duffy resigned as Community-at-large member and now the BOD no longer has a Treasurer.
 - No additional budget updates to that included in the Principal's report.

- Grievance Committee: There was no cause to meet. A Middle School Representative is needed for Community Grievance.
- Personnel Committee
 - Met October 14, 2014 at 3:15 p.m.
 - Discussed a couple of issues and discussed the grievance policy with the staff.
 - Still concern over the amount of homework at the Middle School level; met to discuss strategies to address the concerns, such as a class newsletter and setting project expectations. Email drafted by Mr. Corcoran, Mr. Jewitt, and Ms. Martin about steps to take regarding homework; sent to Middle School families.
 - Teach Evaluation Rubric revised to add a fourth tier (no raise/bonus, **1% supplemental bonus**, 1% raise, 1% raise + 2% supplemental bonus) and to update scaling based on new tiers. This proposal will be provided to the BOD and Community for review prior to voting.
 - Teacher moral discussed; teachers are tired, work with each other to coordinate projects
- Policy & Strategic Planning Committee: Need to set December meeting to discuss breaking-up Policy Manual for display on the website and to discuss what changes are needed to existing policies.
- Community Relations and Fundraising
 - Met October 14, 2014. Attendees: Jamia Bachrach, Liz Medeiros, Jamie Hardy, Kim Apelgren, Irama Alvarado. Discussed the following:
 - Hillsborough Holiday Parade: Sat. Dec. 6, 2014 at 5:00pm. Liz is working out details. We have a float; need someone to tow. Will schedule work-day(s) to decorate. Candy canes and labels to be purchased. Mrs. Hover will have choral club sing on float.
 - Grant: Century Link - link sent to Kim Apelgren to look over.
 - Grant: Shade Structure - would still like to try to get this.
 - Grant: Orange Arts Commission or the Arts in Education grant program - Denise Duffy, Keri Frank, Brenda Hunt are working on this for new lighting equipment for productions.
 - Grant: NEA Foundation - National Education Foundation (potential) (on Jamia's handout)
 - Grant: Toshiba - (potential) (on Jamia's handout)
 - Grant: Wal-Mart Foundation - will try to get with "Sustainability" or "Women's Economic Empowerment". (on Jamia's handout) Need to establish relationship with Managers.
 - Grant: Staples - In-Kind Product Donations (on Jamia's handout)
 - Relationship Building necessary for ongoing support from local companies.
 - Sports Endeavors: looking for someone with connections.
 - Playground: final draft of STEAM-based playground sketch in the works with Alice Reese
 - Donor's Choose: Jamie Hardy to oversee this project. Kim Apelgren & Irama Alvarado said they will ask teachers their needs/wants at the next teacher's meeting.
 - Community Outreach: plans to market school to other cities & towns such as Durham & Mebane. Attend events to share school info. Carolina Parent text would make good book marks.
 - Last Fridays: Will check if PATH still wants to take on this project.
 - Met November 18, 2014.
 - PATH and Community Relations and Fundraising need to discuss the school color and logo for future Spirit Gear sales.
- Education Committee: Meeting postponed until Monday, November 24, 2014.
- PATH
 - Met November 5, 2014. Attendees: Mr. Corcoran, Betsy Martin, Julie McPeak, Andrea Krivaka, Kelli Clough, Liz Medeiros. Discussed the following:
 - Minutes from Sept & October Meetings were not available, will be reviewed at the December PATH meeting.

- Financial Update/ Completed Projects
 - ~ Treasurer, Alison Kidd, resigned October 3, 2014. A new treasurer is being recruited, but with a preference towards someone willing to consider leadership.
 - ~ Currently, PATH raised \$7542 from the read-a-thon and spent those funds on AEDs/ Training and contributed the balance towards science needs for the school. \$350 was agreed to be held aside for purchase of two wall-mounted first aid kits and two travel first aid kits for use on school field trips.
 - ~ PATH broke-even on the cost of the Spirit Gear, including the teacher gifts. We have a number of car magnets and approximately 20 t-shirts remaining, which will be utilized to add to the November sale inventory.
 - ~ Community Funding went well. 3rd Grade won their prize with 50% of students returning the forms. Ms. McPeak won the individual lottery-based prize of a \$20 GC to Harris Teeter (previously donated to PATH).
 - ~ OCS Book Fair did very well, selling over \$5k in inventory and earning approximately \$2500 in scholastic bucks for our teachers. Many thanks to Corly Jones, who organized and ran this event.
 - ~ Appreciation items are all being well-received – lunches, fruit bowl, recess assistance, Mr. Corcoran’s birthday, \$50 reimbursement, t-shirts, the teachers are feeling the love.
- Upcoming Projects
 - ~ Spirit Gear Sale – Kelli Clough is in charge and the forms have been distributed. Final day to order is next Wed 11/12. We will have a sorting party on 12/5 for delivery 12/8.
 - ~ BOD Appreciation Dinner 11/13 – we need to get a signup genius done. Agreed to Soup/Salad/Bread
 - ~ Community Potluck 11/19 – Soup/Salads/Breads/Desserts/Drinks
 - ~ Holiday Hoopla – Andrea Krivaka is organizing. Chanley Chandler was not in attendance but previously offered to co-organize. 12/8-12 (donations 12/1-5). We will have a set-up party on 12/5. Need a signup genius for this and the spirit gear sorting (one signup).
 - ~ Celebrate Your Teacher Slideshow & Holiday Luncheon 12/10
 - Discussed another off-campus event, perhaps at a restaurant or bowling or something fun. Mr. Corcoran and Julie McPeak will research what might excite the staff/teachers. Ideas included a bowling alley in Mebane/ the farmhouse, radius, Carolina ale house, Efland community center, tobacco road?
 - Need to solicit donations for teacher raffle.
 - POST MEETING QUESTION: Can we afford to do another \$50 reimbursement?
- We need to have a survey monkey to ask the community what it sees as the community needs and where PATH should focus its fundraising. We can then present this to the BOD. Discuss at December meeting. Survey for January... Also, would be helpful to have a quick survey of teachers/staff on our appreciation efforts and what is most meaningful/is it working. Need to coordinate any such effort with the BOD.
 - Next meeting Wed 12/3
 - Need someone to run the Spring Book Fair.
 - Lack of involvement overall is a concern; may not be able to have Spring Fling.
- Technology Committee
 - Did not meet since last BOD meeting.
 - Teachers are very thankful for technology purchases this year! Students are greatly benefiting!
 - Acers: Really neat design, modeling, and engineering products--creating stuff on 3D printer

- iPads
 - Arrived, unpacked and in the hands of students. Mrs. Apelgren and Mrs. Frank are excited
 - Price went down about \$1300 between time of quote and purchase
 - Had budgeted about \$1000 for cases, 541.29 in cases.
 - Budgeted \$8500--spent \$6700
 - Saved \$1800 under budget
- SMART Boards: Arrived and installed.
- Overall: Our school has a lot of technology! If we compare where we are to about a year ago we have purchased:
 - 75 Chrome books
 - 25 iPads (minis)
 - 7-8 SMART Boards
 - 25 PC Laptops
 - Almost entire staff has a new laptop
 - Almost every staff member has an iPad
- The "T" in technology is very strong!
- Next steps (for me): Keep it running smoothly and continue to train staff
- After-School Committee: No meeting held since the last BOD meeting.

New Business

- New NC Teacher Salary
 - OCS should be competitive with the new NC pay scale for teachers.
- Strings T-shirt Fundraiser
 - **Motion:** To approve moving forward with the Strings T-shirt fundraiser.
Motion: Jamia Bachrach
Second: Ben Balderas
Vote: Unanimous Approval
 Passed Failed
- Contract Addendums
 - **Motion:** To approve the addendums to the contracts as discussed during the October 9, 2014 meeting.
Motion: Kim Hill
Second: Rich Peterson
Vote: Unanimous Approval
 Passed Failed

Old Business

- PATH Proposed Policy
 - No comments received from the OCS Community.
 - **Motion:** To approve the revised PATH Policy as written and submitted to the OCS Community.
Motion: Kim Hill
Second: Jamia Bachrach
Vote: Unanimous Approval
 Passed Failed
- Discussion of Technology issues at school and update on technology implementation.
 - Mr. Jewitt is still working on this and is not ready for discussion at this time.

- Discussion of timeframe for what is needed to fully implement STEAM and what is still needed for STEAM and PLTW. Timeline for implementation and explanation of how each will be incorporated into the current curriculum.
 - Mr. Corcoran and Mr. Jewitt are still working on this and are not ready for discussion at this time.
- Review of survey to see if there is interest in OCS and Community in pursuing a high school.
 - Will work on this for the next BOD meeting.
- Review and approval of October BOD meeting minutes
 - **Motion:** To approve the October 9, 2014 meeting minutes, with minor revisions.
Motion: Kim Hill
Second: Ben Balderas
Vote: Unanimous Approval
 Passed Failed

Adjournment

With no further business before the Board of Directors, the meeting was adjourned at 7:56 p.m.

The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, December 11, 2014, at 6:30 PM.**