



Board Meeting Minutes

- Regular Session on October 8, 2015
- Closed Session on October 8, 2015
- Special Session on

DRAFT APPROVED

In attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair | <input type="checkbox"/> Open/Parent Rep |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input type="checkbox"/> Open/Community-at-Large Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Treasurer | <input checked="" type="checkbox"/> Lisa Bair/Administrator |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover /Teacher Rep |
| <input checked="" type="checkbox"/> Lisa Dukelow/Parent Rep | <input checked="" type="checkbox"/> Julie Williams /Teacher Rep |

The meeting was called to order by Kristi Anspach at 6:34 p.m.

The mission statement was read and a moment of silence was observed.

Principal's Update

November 5th at 6pm we will have two, one act plays. During intermission, we will have a chili fundraiser. Bowls will be \$6 and should be purchased in advance.

December 7th we will have our Strings Winter Concert. It will begin at 6pm in the gym.

December 8th we will be hosting Mr. Alan Gratz. He is the author of 'Code of Honor' and 'Prisoner B-3087'. He will be speaking to 4th thru 8th grade students and will be signing books during his visit.

December 12th we will have our Winter Band Concert. It will be held at the Holton Career and Resource Center located at 401 N. Driver Street, Durham, NC. Our students will perform in conjunction with Kidznotes. The concert will begin at 10:30am.

December 17th we will have Farmyard Feud. This play/musical is being performed by our elementary students and will take place in the gym from 1:30pm-2:30pm.

Public Comments

There were no public comments.

Committee Reports

Treasurer's Report – Jurgen Wanke provided budget report from 9/1/15 to 9/30/15 (see attached).

Report from Ad Hoc Committee on school expansion – Lisa Dukelow reported that the committee will meet on a day to be determined between October 19th and the 22nd at 4pm to choose A, B or C classrooms for the high school design.

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

Personnel Committee – Scarlett Jordan reported that the committee did not meet since the last BOD meeting.

Future Visions Committee – Lisa Dukelow reported that the committee met on October 2nd. The Christmas Parade is scheduled for December 5th at 4pm. We need to start lining up at 2pm. Orange Charter's theme will be "Light Up the Night". We have a float with a gingerbread house on a trailer. The parade costs \$30 per spot. We plan to highlight the IEA team and have horses in the lead, and have singers on the float.

Community Relations and Fundraising – Did not meet since last BOD meeting.

Education Committee: Morgana Hover reported that the committee will meet on October 21st at 3:30pm. They have put together course offerings for 9th and 10th grade and a check sheet for high school graduation requirements. They plan to have a meeting in February for final approval. Morgana also reported that the renewal procedure for the AIG program is easy and will be completed soon.

PATH – Julie Williams reported that the Read-A-Thon was not as successful as they had hoped. They only raised \$5,000 which is about the cost of one Smart Board. The Book Fair will be in early November and the Fall Fest will be on November 7th which will include activities such as: cupcake, fishing, haystack, pumpkin, caramel apples, face painting, estimation station, and photo book.

Tech – Morgana Hover reported that we have purchased 6 new laptops for OCS staff. Staff is currently working to obtain a \$1200 refund from Time Warner Cable. The internet has been performing fine. The number of Chromebooks is adequate.

New Business

- Committee Policy Revisions
 - PATH revision was approved by Board.
 - We still need to draft a revised committee description and policy for the recently created Future Visions committee and we need to delete the other two committees' descriptions.
 - The goal is to have the draft ready for December's Board meeting.
- Expansion Priority Identification
 - The OCS community has chosen the new school's color: blue
 - Classroom identification is the next step.
 - Advertising is our next priority. We need to decide what information we will be providing. The goal is for the blurb to be prepared by Oct. 25th. We should discuss putting ads in the paper, having mailings, etc.
 - The rezoning has happened.
 - The Special Use Permit will be being discussed at the Orange County Commissioners meeting in December.
 - We are currently hoping to break ground in January or February.
- Setting of Tour Dates, Open House Dates (K-8)

- Next tours are scheduled for: November 19th at 9 AM & 1 PM, and December 17th at 9 AM & 1 PM
- Open House Dates are to be determined
- Setting of Community Question and Answer Sessions (Expansion)
 - Lisa Dukelow agreed to lead a discussion at school on Wednesday October 28th.
- Stormwater BMP Annual Review
 - An inspection has been done and the landscaper has been asked to fix a few items.

Old Business:

- Review and approval of September 2015 Board of Director's meeting minutes.
 Motion to approve: Lisa Dukelow
 Second: Scarlett Jordan
 Vote: Unanimous Approval
 Passed Failed
- Discussion of vacant Board positions
 - We had two applicants for the two vacant positions. Applicants were invited to tonight's BOD meeting so that we could talk with them but they did not attend. Therefore, it was decided to extend the deadline until November 10th and invite applicants to the November 12th BOD meeting.
- Update, Parent Skills Assessment
 - We had a good response to the recent email that was sent to parents asking for their interests/skills. There are several volunteers to assist with the different committees such as: PATH, Finance, Future Visions, Education, and Expansion.
- Update, Teacher Committee Information
 - We plan to post openings for the new high school staff in early March. Coach Gatt will be holding boys basketball tryouts on November 12th and 15th.
- Expansion Update
 - Approval of lease agreement
 Lisa Dukelow emailed a copy of the revised lease agreement (that was reviewed and edited by Stephanie Powell from Morningstar Law Group) to the BOD on September 28th.
 Motion to approve revised Lease Agreement for the expansion property on Highway 57: Lisa Dukelow
 Second: Scarlett Jordan
 Vote: Unanimous Approval
 Passed Failed
 - Approval of Charter Amendment
 Lisa Dukelow emailed a copy of the amended Charter School Application extending the school through high school on September 28th.
 Motion to approve the Charter Amendment and Persuasion Letter as revised in Google Docs: Lisa Dukelow
 Second: Jurgen Wanke
 Vote: Unanimous Approval
 Passed Failed

- Marketing RFP information and response
 Jurgen Wanke presented the only RFP proposal that we received for advertising services. It was decided that the services weren't worth the quoted price of \$6,750 considering the items covered in the proposal (such as website redesign and Facebook bi-weekly posts) could be done easily on our own. Lisa Bair offered to contact Durham high schools to see if their Marketing classes would like to work on a project. Scarlett Jordan also planned to speak with UNC. The BOD will focus on updating the website.
- Task Group Survey
 The BOD divided up the volunteers that were obtained from parent interest/skills survey into the different task groups.
- Classroom needs inventory
 Ms. Alvarado needs a document camera that costs \$95 on Amazon. Ms. Hover would like to have one as well. Three teachers need Smart Boards (Art, Music, and Spanish). PATH can pay for one. We will discuss OCS purchasing the two remaining Smart Boards at the November BOD meeting.
- Update, Math Expressions
 Lisa Bair was able to obtain 100 Math Expressions manipulatives for the Kindergarten, 1st and 2nd grades for free from local contacts. We still need the teacher resources which is only \$180.30 per grade. The remaining expenses for consumable workbooks for K-5th grade cost \$1,080 per year.

Closed Session

Motion: To move into closed session to discuss personnel contracts which warrant confidentiality pursuant to *Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.*

Motion: Lisa Dukelow

Second: Rachel Monschein

Closed session started at 8:20 pm.

Motion to end closed session: Scarlett Jordan

Second: Lisa Dukelow

Closed session ended at 8:38 pm

Adjournment

- With no further business before the Board of Directors, the meeting was adjourned at 8:42 p.m.
- The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, November 12, at 6:30 pm.**