



A Public School of Choice, Inc.

Board Meeting Minutes

- Regular Session on November 12, 2015
- Closed Session on
- Special Session on

DRAFT XAPPROVED

In attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair | <input type="checkbox"/> Open/Parent Rep |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input type="checkbox"/> Open/Community-at-Large Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Treasurer | <input checked="" type="checkbox"/> Lisa Bair/Administrator |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover /Teacher Rep |
| <input type="checkbox"/> Lisa Dukelow/Parent Rep | <input checked="" type="checkbox"/> Julie Williams /Teacher Rep |

The meeting was called to order by Kristi Anspach at 6:35 p.m.

The mission statement was read and a moment of silence was observed.

Principal's Update

- Our current enrollment is up to 238 students and we expect that will change to 239 tomorrow.
- Our Charter is up for renewal in 2017. We will be participating in a self renewal study this December.
- Upcoming events include:
 - Strings concert December 7th at 6pm in the gym
 - Hillsborough Holiday Parade on December 5th (where we will be handing out business cards about expansion and snowman parts)
 - Children's Market (K-2nd grade) December 5th 10am-12pm.

Public Comments

There were no public comments.

Committee Reports

Finance Committee – Jurgen Wanke provided budget report from 10/1/15 to 10/31/15 (see attached). The appraisal of the current school campus occurred on November 3rd and the report should be available next week.

Report from Ad Hoc Committee on school expansion – November 19th is the next expansion meeting

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

Personnel Committee – Scarlett Jordan reported that the committee will be meeting after Christmas break and will have job descriptions available for new staff required for expansion.

Future Visions Committee – no report

Community Relations and Fundraising – Did not meet since last BOD meeting

Education Committee: Morgana Hover reported that the committee met on October 21st. Items of Interest:

- Textbooks vs. Electronic copies
 - Want Electronic
 - Need to know if one-to-one initiative by Technology Committee/Expansion Group 1st
- Lisa Bair following up on Driver's Ed requirements
- HS Curriculum
 - Eliminating Agriculture elective classes due to local HS competition
 - Began drafting STEAM pathway
 - Need to know if block or traditional schedule before moving forward with curriculum
 - Committee wants block
 - AP classes would be on a "skinny" schedule (half a block) yearlong
 - Easier to schedule teachers, classrooms, and align with community colleges
 - More electives to choose from for students
- Next meeting date is Wed. Nov. 18 at 3:30pm

PATH – Julie Williams reported:

- The Fall Fest on November 7th did not make a profit, but broke even
- The Book Fair finished today and was less successful than anticipated
- Planning Silent Auction for early Spring
- Holiday Hoopla (sale of gently used items) will be the last week before school lets out for holiday break
- They will be creating a slide show for the teachers to help fund the holiday staff party

Tech – Morgana Hover reported:

- Mr. Jewitt has installed internet traffic software to track bandwidth problems
- Older Dell laptops can be converted into Chromebooks for \$45/machine for a 4 year license. This could potentially add a class set of Chromebooks to the school's supply for around \$1000 which is about ¼ of the retail price.
- Mr. Hunt is still helping with troubleshooting WIFI bandwidth to be proactive

New Business

- Discussed potential change of school name, colors and mascot due to close similarity with other local schools and organizations
 - OCS also stands for Orange County Schools and Occupational Course of Study (a certificate program offered to high school students not pursuing a diploma).

Also, Orange High School colors are orange, black and white with a panther mascot, which could be confusing with our colors and tiger theme, especially for high school spirit gear and sport uniforms.

- o Reviewed several potential name suggestions from staff
- o Lisa Bair and school staff will narrow suggestions down to the top three
- o Then we will get input from the school community by asking for a vote
- o The choices will include the option for 'no name change'
- Reviewed PATH nominations of officers for 2016
 - o Betsy Martin – Past Chair
 - o Jennifer Crichlow – Chair
 - o Anne Kenyon – Vice Chair
 - o Andrea Krivacka – Treasurer
 - o Amy Gross – Secretary
 - o Julie Williams – BOD Liaison

Motion to approve: Scarlett Jordan

Second: Jurgen Wanke

Vote: Unanimous Approval

Passed Failed

Old Business:

- Review and approval of October 8, 2015 Board of Director's meeting minutes.

Motion to approve: Scarlett Jordan

Second: Jurgen Wanke

Vote: Unanimous Approval

Passed Failed

- Appointment of new Board members
 - o Candidates Roney Brown and Carol Townsend introduced themselves
 - o The Board reviewed their resumes and held a short question answer session
 - o The only other candidate previously withdrew their application via email

Motion to appoint Roney Brown as the Parent Representative and Carol Townsend as the Community at Large Board Member: Scarlett Jordan

Second: Rachel Monschein

Vote: Unanimous Approval

Passed Failed

- Final SmartBoard purchases
 - o The annual budget currently includes \$35,000 for transportation which is more than necessary. After the expenses for the 8th grade Williamsburg trip are paid, it may be possible to use part of the excess to purchase the remaining SmartBoards.
- Open House Dates (K-8) and Community Expansion Sessions: in process, dates TBD
- Expansion Update
 - o Ongoing Priority Update and Identification
 - o Branding/name change piece needs to happen ASAP.

We are having tours already and the lottery will be opening in January.
The floor plan / site plan is slated for approval at the next BOD meeting.

- o Creation of Assistant Principal position for Expansion(K-9th grade)
With two campuses planned during the next couple of years it will be helpful to have an Assistant Principal so that one supervisor can be on each campus. We are planning on hiring an applicant this winter or early spring.
- o Revision of Principal job description to include Expansion needs
The Principal has been serving as project manager and job description will need to be updated to include supervision of Assistant Principal.
- o Marketing Update:
The Middle School Digital Arts students will be restarting the Orange Peel and will be focusing on in school student activities and sports.
We will be marketing the school expansion at community events beginning in early January to provide information to local communities in Orange, Durham, Alamance and Person counties (such as Rotary Meetings, Church events, etc.)
- o Technology – one-to-one at high school level
Board discussed the need to investigate having one computer -- a PC, laptop, handheld, or tablet PC -- for every student at the high school level

Motion that we research and review the option of going “one-to-one” with respects to technology at the high school level and request that the high school expansion tech group review our options: Rachel Monschein

Second: Scarlett Jordan

Vote: Unanimous Approval

Passed Failed

- o Block vs. Traditional Schedule
Lisa Bair explained the advantages to a block schedule. It allows students more opportunities to participate in local early college courses, and allows teachers more time during the longer periods to really delve into the subject matter.
Advanced Placement courses will be an exception- these courses will be offered on an A/B schedule (every other day) for the full year to allow students time to prepare for spring AP exams. Electives such as Theater Arts, Strings, Band and Photography will also be available year round.

Additionally, teachers are trained on block schedule. In Traditional schedules teachers teach 125 students per day whereas a Block schedule reduces the number of kids to 75 students per day. A Block schedule involves fewer class changes and so there is less commotion in the hallways. Block schedule also allows for a 0 period that can be used for remedial classes, Driver’s Education, or College and Career Promise training.

Motion that we proceed with the block schedule: Rachel Monschein

Second: Roney Brown

Vote: Unanimous Approval with one abstention

Passed Failed

- o Floor plan Update
Board reviewed the floor plan

- o Site Plan Update
Board reviewed option for the site plan – potential to combine lower and middle school into one building
- o Webpage Update
We plan on hiring a webpage designer at a cost of \$70 per hour to update the information on our site and have it live by December 15th.

Adjournment

- With no further business before the Board of Directors, the meeting was adjourned at 9:04 p.m.
- The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, December 10, at 6:30 pm.**