



A Public School of Choice, Inc.

### Board Meeting Minutes

- Regular Session on March 10, 2015
- Closed Session on March 10, 2015
- Special Session on

DRAFT       APPROVED

#### In attendance:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair       | <input checked="" type="checkbox"/> Roney Brown/Parent Rep                         |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input checked="" type="checkbox"/> Carol<br>Townsend/Community-at-Large<br>Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Treasurer     | <input checked="" type="checkbox"/> Lisa Bair/Administrator                        |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover /Teacher Rep                     |
| <input checked="" type="checkbox"/> Lisa Dukelow/Parent Rep    | <input checked="" type="checkbox"/> Julie Williams /Teacher Rep                    |

**The meeting was called to order by Kristi Anspach at 6:33 p.m.**

The mission statement was read and a moment of silence was observed.

#### Principal's Update

Current enrollment: 239

#### Upcoming events:

- 3/12 Science Olympiad 8:30 am – 5:30 pm Jordan HS
- 3/17 Paramount Theatre Field Trip 10:30 am – 2:30 pm (K-4)
- 3/23 Symphony 10 am – 2 pm (4-5)
- 3/23 World's Fair 6 pm – 7 pm
- 4/11 Tai Dance Troupe Performance 1:30 pm – 2:30 pm
- 5/12 Durham Bulls Game 9am – 2:30 pm (6-8)

#### Special Thanks:

Duke School for professional development opportunity

Mission/Vision Update and Teacher Leader Team

Sickness Update

Hurricane's School Outreach Team will be here all next week

#### End of Year Test Dates:

May 26 MS ELA

May 27 MS Math  
May 31 5<sup>th</sup>/8<sup>th</sup> Science  
June 1 Elem ELA and Math I plus MS Make-ups  
June 2 Elem Math plus MS Make-ups  
June 3 No testing buy Elem Make-ups  
June 6 Elem Make-ups

Letters of Intent  
TWC Survey

### **Public Comments**

There were no public comments.

### **Committee Reports**

Ad Hoc Committee on school expansion – Lisa Dukelow provided the Board with a Letter to the State Board for review

Education Committee: Morgana Hover reported that the committee will meet on Tuesday April 12<sup>th</sup> at 3:15pm and will involve a webinar for the curriculum committee.

Finance Committee – Jurgen Wanke provided budget report from 2/1/16 to 2/29/16 (see attached). One third of the budget is remaining. The afterschool program is on track. Personnel expenses are on budget. The technology budget has been spent. There is money left to spend in the professional development budget. The utilities/custodial services is over budget. Overall we are still on track with 100,000 surplus.

Future Visions Committee – Lisa Dukelow reported that the committee meet next week on Monday or Wednesday.

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

PATH – Julie Williams reported that PATH is planning the following:

- Cans for Fans fundraiser
- Principal's Day is on March 25<sup>th</sup>
- Ms. Tracey Day is on April 27<sup>th</sup>
- Teacher Appreciation is the week of May 2<sup>nd</sup>
- May 4<sup>th</sup> is a half day and they are planning a party at Buffaloe Lanes
- Next meeting is April 4<sup>th</sup> at 7pm

Personnel Committee – Lisa Bair reported that the hiring information for the needed high school staff has been posted online at indeed.com. We will be interviewing for the core teachers and Assistant Principal(s) for next year.

Technology – enoriveracademy.com website has been reserved.

### **New Business**

- Strategic Plan Review
  - A draft was provided. Plan on voting at the end of June.

## **Old Business:**

- Review and approval of February 11, 2016 Board of Director's meeting minutes.  
Motion to approve after requested edit: Scarlett Jordan  
Second: Carol Townsend  
(Roney Brown abstained from vote since he was not present at the last meeting)  
Vote: Unanimous Approval  
 Passed    Failed
- Update on Expansion tours and community meetings
  - Lisa Bair reported that she has had meetings with local schools, 8<sup>th</sup> grade families, private schools and charter schools that only go up to 8<sup>th</sup> grade.
- Priority Update and Identification
  - Lisa Bair stated her plans to be at the Voyager Charter School after the lottery to promote Eno River Academy
  - There is a meeting scheduled with Summit/Brockwell/Hewitt next week
  - Special use permit is scheduled to be voted on next week
  - In 2 weeks there is a meeting with IT Consulting Firm (Steve Joiner out of Roxboro to learn what has worked or hasn't worked
  - There is a meeting with the realtor on the 23<sup>rd</sup> for a walk through of our current building
  - A flyer with information about the high school has been created (provided copy)
- Update on cooperation agreement to be available to area elementary and middle schools (regarding High School tours, etc. for eighth grade students at Expedition)
  - Lisa Dukelow provided a draft Eno River Cooperation and Referral Arrangement

Motion to approve agreement pending final revisions by Lisa Bair and Lisa Dukelow: Lisa Dukelow

Second: Jurgen Wanke

Vote: Unanimous Approval

Passed    Failed

- Marketing and Logo Update
  - Lisa Bair reported that the update on the website is on hold because we are working with a company in Burlington who is helping us with our branding and logo. We will be accepting suggestions for school mascots until April 4<sup>th</sup>.
- Update on Signed Lease
  - Board reviewed the lease for high school by Steve Hubrick and Hillsborough Charter LLC that was previously approved.
  - Budget was reviewed
  - Address for new school will be 1220 Hwy 57 North in Hillsborough

Motion to approve lease after budget clarifications: Scarlett Jordan

Second: Lisa Dukelow

Vote: Unanimous Approval

Passed    Failed

## **Closed Session**

**Motion:** To move into closed session to discuss personnel contracts which warrant confidentiality pursuant to *Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.*

Motion: Roney Brown

Second: Lisa Dukelow

Closed session started at 7:58 pm.

Motion to end closed session: Scarlett Jordan

Second: Roney Brown

Closed session ended at 9:33 pm

### **Adjournment**

- With no further business before the Board of Directors, the meeting was adjourned at 9:33 p.m.
- The next meeting of the Orange Charter School Board of Directors will be held on **Saturday, April 16<sup>th</sup> during the annual retreat from 9am – 3pm.**