



## Board Meeting Minutes

- Regular Session on August 18, 2016
- Closed Session
- Special Session

DRAFT       APPROVED

### **In attendance:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair       | <input checked="" type="checkbox"/> Carol Townsend/Community-at-Large Member |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input checked="" type="checkbox"/> Lisa Bair/Administrator                  |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover/Teacher Rep                |
| <input checked="" type="checkbox"/> Alecia Urmston/Parent Rep  | <input checked="" type="checkbox"/> Kim Apelgren/Teacher Rep                 |
| <input checked="" type="checkbox"/> Josh Herman/Parent Rep     | <input checked="" type="checkbox"/> Jennifer Crichlow/PATH Chair             |

**The meeting was called to order by Kristi Anspach at 6:04 p.m.**

The mission statement was read and a moment of silence was observed.

### **Principal's Report**

- We have received the feedback from the charter renewal this year. Several good comments, such as: child centered, and teacher freedom. Comments for recommended improvement included: lack of funding and student diversity.
- Open House was great, even with the last minute relocation
- Enrollment numbers are up from where we budgeted.
- Kudos to high school team for moving into the mobile units the weekend before school started. This involved the assembly of 132 desks
- Facebook and Twitter are live
- Website update: Due to unforeseen complications, the deadline goal has been missed. It may be up as early as tomorrow.
- The first semester calendar has been created. It covers puppet parade, etc. Teachers will be submitting their dates.
- Ms. Acome and Ms. Bair are working on creating a Processes and Procedures Manual.
- New building update: The goal is to have the shell in place by the first week in November so that the work can continue through the winter despite the weather.
- Discussed basketball court design: Board's feedback was to put Eno River on one end zone, Bobcats on the other end zone, and put bobcat logo in the center of the court.

### **Public Comments**

There were no public comments.

### **Committee Reports**

Finance Committee – Josh Herman reviewed the budget report from 7/1/16 - 7/31/16. A lot of our advertising budget has been spent (as expected). There will be a ½ page ad in both the Navigating School magazine and the Chapel Hill magazine that will include tour dates. Nothing else is out of range for the year.

Future Visions Committee – No report.

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

#### PATH

- Jennifer Crichlow reported:
  - PATH ordered T-shirts and magnets (\$3,000 T-shirts for \$4.12/each and 250 magnets for \$306 for \$1.23/each). They are selling the shirts for \$10 and the magnets for 2 for \$5 or 1 for \$3. They sold \$1,098.99 worth of merchandise at the Open House.
  - Teacher lunch bags were a big success (\$400 expense)
  - Also purchased 40 gift cards at \$5 a piece for the teachers
  - Balls/play sand has been purchased for approximately \$100
  - Still looking for quality hula hoops
  - My Hot Lunchbox email about American Hero not filling order at the last minute, will not be working with American Hero anymore. Instead suggested Pizza Inn from Durham (and offering meals other than pizza)
  - Discussed fundraising needs: sunshades for elementary school, technology for middle school, science equipment for high school, Christmas parade float, and scholarship fund.

#### **New Business:**

- PATH proposal - GoPlaySave book fundraiser
  - Motion to move forward with GoPlaySave Fundraiser for sunshades for the elementary school with the goal of \$3750 if every child sells just one book:  
Scarlett Jordan  
Second: Carol Townsend  
Vote: Unanimous Approval  
 Passed    Failed
- Setting date for annual Board retreat  
October 1st from 9am - 3pm at the high school
- Initial review of Nepotism Policy
  - Motion to approve it pending review for alignment with the existing policies/bylaws by Future Visions team: Scarlett Jordan  
Second: Josh Herman  
Vote: Unanimous Approval  
 Passed    Failed
- Initial review of Concussion Protocol
  - Motion to approve concussion protocol: Josh Herman  
Second: Carol Townsend  
Vote: Unanimous Approval  
 Passed    Failed

## **Old Business:**

- Review of June 16th, June 28th and July 13, 2016 Board of Director's meeting minutes.
  - Motion to approve June 16th Minutes: Carol Townsend  
Second: Scarlett Jordan  
Vote: Unanimous Approval (4 members voted, Alecia Urmston and Josh Herman abstained)  
 Passed    Failed
  - The June 28th meeting minutes cannot be officially approved due to annual change in Directors and no quorum available. However, the minutes were provided to the members for review and no comments or revisions were received. They will remain in "draft" status.
  - Motion to approve July 13th Minutes after revision to date: Carol Townsend  
Second: Alecia Urmston  
Vote: Unanimous Approval  
 Passed    Failed
- Review of draft ERA Policy on Committees
  - Will will put together a clean draft and we will email it for review
  - Motion to release the draft of the ERA Policy on Committees for reviews and comments: Josh Herman  
Second: Scarlett Jordan  
Vote: Unanimous Approval  
 Passed    Failed
- Review of revisions for Committee Descriptions from Finance, Future Visions, Grievance and PATH
  - Motion to approve the revisions of the Committee Descriptions from Finance, Future Visions, Grievance and PATH: Carol Townsend  
Second: Alecia Urmston  
Vote: Unanimous Approval  
 Passed    Failed
- Expansion Update (Ongoing)
  - Review of Athletic Logo
  - Motion to approve accept athletic logo: Josh Herman  
Second: Scarlett Jordan  
Vote: Unanimous Approval  
 Passed    Failed

## **Adjournment**

- With no further business before the Board of Directors, the meeting was adjourned at 7:29 p.m.
- The next meeting of the Eno River Academy Board of Directors will be held on **September 8<sup>th</sup> at 6pm.**