



## Board Meeting Minutes

- Open Session December 8, 2016
- Closed Session
- Special Session

DRAFT       APPROVED

### In attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair       | <input checked="" type="checkbox"/> Carol Townsend/Parent Rep               |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input checked="" type="checkbox"/> Lisa Bair/Administrator                 |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover/Teacher Rep               |
| <input checked="" type="checkbox"/> Alecia Urmston/Parent Rep  | <input checked="" type="checkbox"/> Kim Apelgren/Teacher Rep                |
| <input checked="" type="checkbox"/> Josh Herman/Parent Rep     | <input checked="" type="checkbox"/> Jennifer Crichlow/PATH Chair            |
|  | <input checked="" type="checkbox"/> Kaity Woodrum/Community-at-Large Member |

**The meeting was called to order by Kristi Anspach at 5:30 pm.**

The mission statement was read and a moment of silence was observed.

- Review of Kaity Woodrum's application
- Motion to appoint Kaity Woodrum to fill vacant Community Member position on Board:  
Rachel Monschein  
Second: Carol Townsend  
Vote: Unanimous Approval  
 Passed     Failed

### Principal's Report

- Enrollment remains steady.
- Tours took place today with over 40 families for elementary, and 20 families for high school and a smaller group for middle school.
- The lottery site is ready to go on Jan. 3rd.
- Mr. Jewitt and I have been working with eRate which will allow schools to get \$150 per student over a 5 year period for our wifi infrastructure. We will be getting \$4,500 back.
- The subcontractors are scheduled to get moving on things and are on track to finish up in mid May. All the walls are now up and the roof will be put on next.
- We have gotten tons of great feedback about the early expansion.

- We are planning a tour for students from Maureen Charter in Durham for the 2nd week of January.

### **Public Comments**

There were no public comments.

### **Committee Reports**

Finance Committee – Josh Herman reviewed the November financial report with the Board and stated that because 41% of the year is done, we are right in line with where we need to be.

Future Visions Committee – Alecia Urmston reported: That the Hillsborough holiday parade is over. We were number 99 out of 103 participants. It went really well. We gave out 1000 treat bags and should plan on doubling that for next year.

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

### **PATH**

- Jennifer Crichlow reported that:
  - Their next meeting will be Monday night at 7pm
  - November 17th was the potluck book swap
  - Holiday Hoopla - raised \$705
  - Sold 7 t-shirts
  - Teacher appreciation is scheduled for January 2nd and they have received \$500 in donations
  - They need to fill 2 positions - treasurer and secretary. We will highlight that in the next newsletter

### **New Business:**

- Review of Kaity Woodrum's application occurred at the beginning of the meeting.

### **Old Business:**

- Review and approval of November 10, 2016 Board of Director's meeting minutes.  
Motion to approve: Josh Herman  
Second: Scarlett Jordan  
Vote: Unanimous Approval  
 Passed    Failed
- Review of Board 'job descriptions' for officers and members (ongoing)  
We will release them to the public in January and vote on them in February
- Approval of Annual Audit  
Josh Herman reviewed the highlights of our annual financial audit performed by PM&P.  
We brought in more money than we did the year before, and our expenses were only a

little bit more than the year before. Josh Herman, Lisa Bair and Arcadia are all pleased with the report.

Motion to approve annual report: Scarlett Jordan

Second: Carol Townsend

Vote: Unanimous Approval

Passed    Failed

### **Closed Session**

Motion: To move into closed session to discuss personnel contracts which warrant confidentiality pursuant to Article 33C, Section 143-318.11 (a) Sections 5 & 6 of the North Carolina General Statutes.

Motion: Scarlett Jordan

Second: Rachel Monschein

Closed session started at 6:11 pm.

Motion to end closed session: Scarlett Jordan

Second: Rachel Monschein

Closed session ended at 6:35 pm

- Motion to adjust personnel agreements as discussed: Scarlett Jordan  
Second: Carol Townsend  
Vote: Unanimous Approval  
 Passed    Failed

### **Adjournment**

- With no further business before the Board of Directors, the meeting was adjourned at 6:38 pm.
- The next meeting of the Eno River Academy Board of Directors will be held on **January 12th at 6pm.**