



# ENO RIVER ACADEMY

*Inspiring excellence. Nurturing innovation.*

## Board Meeting Minutes

- Open Session - June 12, 2018
- Closed Session
- Special Session

DRAFT       APPROVED

### In attendance:

#### Voting Members

- Josh Herman/Chair      2
- Rachel Monschein/Vice Chair
- Scarlett Jordan/Secretary
- Alecia Urmston/Treasurer
- Collette Brown/Parent Rep
- Matthew Tilley/Parent Rep
- Kaity Woodrum/Community-at-Large Member
- Kristi Anspach/Past Chair

#### Non-Voting Members

- Lisa Bair/Executive Director
- Lauren Acome/High School Administrator
- Kevin Kay/K-6 School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Rachel Monschein at 6:09 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

None

### Public Comment

None

### Executive Director Update

- Building update - we're making up time previously lost and back on track (moving out of old building between June 21-26)
- Audit happened today
- Testing update - tested 100% of students (95% is state minimum), met or exceeded in every area
- Hiring update - 3 positions left to fill, will be filled by end of the month
- Banking update - moving forward with securing financing, looks good for our savings perspective

## Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance - May update presented	Alecia Urmston	Alecia Urmston
Future Visions - Silent Auction date - February 23 - Payment option - Silent Auction Pro - Benefiting K-12 arts programs	Kaity Woodrum	Kaity Woodrum
Grievance - No cause to meet	Rachel Monschein	Rachel Monschein
Parents and Teachers Helping (PATH) - Working on calendar to have ready by Open House	Vacant	Anne Kenyon

## New Business

1. Review and approval of monthly meeting agenda (amended and re-approved agenda after adding new fiscal year budget, item #4 in new business)
  - a. Scarlett motions to approve agenda for 06.12.2018
  - b. Matthew seconds the motion
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  
3. K-8 Equipment Approvals
  - a. 24 flat-screens needed, board approval requested to approve purchase
  - b. 150-200 Chromebooks needed, board approval requested to approve purchase
  - c. Total requested approval of funds to not exceed \$75,000 for these two purchases
    - i. Alecia motions to approve use of funds for the 2 purchases, not to exceed \$75k in total
    - ii. Kristi seconds the motion
    - iii. Unanimous approval
  - d. K-5 Playground equipment, board approval requested to approve purchase not to exceed \$100,000
    - i. Kristi motions to approve use of funds for the purchase of playground equipment for K-5, not to exceed \$100k
    - ii. Kaity seconds the motion
    - iii. Unanimous approval

4. Review of 2018-2019 Budget
  - a. Scarlett motions to approve proposed 2018-2019 as discussed
  - b. Matthew seconds the motion
  - c. Unanimous approval

#### **Old Business**

1. Review and approval of April 17, 2018 minutes
  - a. Alecia motions to approve minutes from 04.17.2018 meeting
  - b. Rachel seconds the motion
  - c. Unanimous approval
2. Approval of current monthly budget as presented by Treasurer during Finance Committee Update
  - a. Scarlett motions to approve May budget (as presented)
  - b. Matthew seconds the motion
  - c. Unanimous approval
3. Board Election Results
  - a. Rachel and Kristi returning for another term (3 years each)
  - b. Parent seat becoming vacant for 1-year term
4. Strategic Plan - previously discussed
5. Athletic Booster - previously discussed
6. Annual Fund - previously discussed
7. Expansion Update - see ED update above

#### **Closed Session § 143-318.11. (a) 5&6**

*The Board may, at its discretion, move into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.*

- Scarlett makes a motion to go into closed session § 143-318.11. (a) 5&6 to discuss employment contracts
- Kristi seconds the motion
- Unanimous approval
- Discussions
- Scarlett motions to come out of closed session
- Matthew seconds the motion
- Unanimous approval
- Rachel motions to approve 2018-2019 employment contracts for faculty/staff
- Kristi seconds the motion
- Unanimous approval

#### **Adjournment**

With no further business before the board, the meeting is adjourned at 8:20 PM.

Next board meeting will be July 12, 2018.