



## Board Meeting Minutes

- Open Session - December 5, 2017
- Closed Session
- Special Session

DRAFT       APPROVED

### In attendance:

#### Voting Members

- Josh Herman/Chair
- Rachel Monschein/Vice Chair
- Scarlett Jordan/Secretary
- Alecia Urmston/Treasurer
- Collette Brown/Parent Rep
- Matthew Tilley/Parent Rep
- Kaity Woodrum/Community-at-Large Member
- Kristi Anspach/Past Chair

#### Non-Voting Members

- Lisa Bair/Executive Director
- Lauren Acome/High School Administrator
- Kevin Kay/K-6 School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Josh Herman at 6:05 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

**Public Comment** - no comment

### Executive Director Update

- Construction - things are progressing, we are on schedule for August opening
- Scheduling - we had our 2nd scheduling meeting for the 2018-2019 school year. We are looking at student schedules that involve intervention periods along with potential staffing needs for all grades.
- Reading Foundations PD - We have scheduled our final day of reading training for the K-2 team. Mrs. Miller will be doing classroom walkthroughs to assist teachers in implementation.
- Celebrations for Staff and Students - We would like to add 2-3 to each Board meeting beginning in January.
- Exact Path testing has been completed for all K-2 students and interventions are underway.
- New TA-Kim Stewart has joined the team. We are excited to have her on board.
- High School Final Exam week begins next week with EOC testing on 12/18 and 12/19
- SIP Grant of \$5000....double last year's amount. We are still the only charter on this list.

## Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance <ul style="list-style-type: none"><li>- November numbers not ready because we are too early in the month</li><li>- Reporting for October numbers, on target</li></ul>	Alecia Urmston	Alecia Urmston
Future Visions <ul style="list-style-type: none"><li>- Silent Auction task force met today</li><li>- Approximately \$8k in donated goods and services to auction off, working on catalog to launch early January</li><li>- Actively seeking sponsorships</li><li>- Invitations mailed out this week</li><li>- Decorations and vendors set</li><li>- Staying within budget</li></ul>	Kaity Woodrum	Kaity Woodrum
Grievance <ul style="list-style-type: none"><li>- No cause to meet</li></ul>	Rachel Monschein	Rachel Monschein
Parents and Teachers Helping (PATH) <ul style="list-style-type: none"><li>- Bair met with four new officers starting in January</li><li>- Will have an update after their first 2018 meeting</li></ul>	Kevin Kay	Jennifer Crichlow

## New Business

1. Review and approval of monthly meeting agenda
  - a. Scarlett motions to approve agenda for 12.4.2017
  - b. Matthew seconds the motion
  - c. Unanimous approval
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  - a. No statements

## Old Business

1. Review and approval of November 16, 2017 minutes
  - a. Matthew motions to approve minutes from 10/21/2017 meeting
  - b. Alecia seconds the motion
  - c. Unanimous approval
2. Approval of October monthly budget
  - a. Collette motions to approve budget as presented by finance chair
  - b. Matthew seconds the motion

c. Unanimous approval

3. School Directory and Business Directory - tabled until after Silent Auction
4. Annual Fund - tabled for January
5. Update of Silent Auction - submitted in Future Visions update
6. Expansion Update - covered in Executive Director updates

**Adjournment**

With no further business before the board, the meeting is adjourned at 6:39 PM