



## Board Meeting Minutes

- Open Session - February 12, 2019
- Closed Session
- Special Session

**DRAFT**       **APPROVED**

### In attendance:

#### Voting Members

- Josh Herman/Parent Rep
- Rachel Monschein/Secretary
- Scarlett Jordan/Vice Chair
- Alecia Urmston/Treasurer & Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Parent Re2p
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Lauren Acome/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Kristi Anspach at 7:02 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

- Audrey McBride (in attendance), our high school math teacher, is working on her Master's in School Admin. She is performing 80 internship hours per semester, doing a full load of coursework and is also teaching full time
- We are starting to compile a list of senior college acceptances: Alamance Community College, Appalachian University, Campbell University, Catawba College, Durham Technical Community College, East Carolina University, Gardner Webb University, Guilford University, High Point University, Lees McCrae College, Lenoir- Rhyne University, North Carolina State University, Salem University, UNC- Asheville, UNC- Chapel Hill, UNC- Charlotte, UNC- Greensboro, University of Lynchburg, Western Carolina University, Wilson College, and Vance- Granville Radiology program.
- 4 teachers have qualified for a State bonuses based on their student test scores: Sam Best for AP English, Stephanie Brunn for 3rd grade, Christine Chunn for Math 1, Charlie Oakley for Social Studies

- 6 students qualified from the regional swimming competition and swam on Saturday in the state competition. 3 swimmers won medals in that competition

**Public Comment**

Lisa Pope spoke requesting information. A summary is available upon request

**Executive Director Update**

- Lottery:  
Articulation approval was granted for the articulation agreement with Expedition  
Application period closes Friday, February 15th  
Lottery will be held at 9am on Friday, February 22nd  
We currently have over 800 applications
- ACT:  
February 20, 2019
- Read Across America:  
February 25th-March 1st –Details to follow  
Book buddies, giveaways, special guests, every child will go home with a book, etc.
- SRO Update:  
Contract has been finalized and the next step will be with the Sheriff’s Department and the County Commissioners
- Building Purchase Update:  
The bank has everything they need and is waiting for final approval internally to send us the commitment letter. We may have that by the end of the week.
- Spanish Teacher Update:  
I am working with the Head of School at Pinewoods Montessori to help in securing a teacher. They are in need of a part-time teacher and together we can provide someone with full-time employment.

**Committee Updates\***

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

<b>Committee</b>	<b>Board Liaison</b>	<b>Committee Chair</b>
Finance <ul style="list-style-type: none"> <li>● Reviewed January Report</li> </ul>	Alecia Urmston	Alecia Urmston
Future Visions <ul style="list-style-type: none"> <li>● Held a meeting in Jan. Another meeting will be in March</li> <li>● Silent Auction Subcommittee - discussed in Old Business</li> </ul>	Michael O’Malley	Michael O’Malley
Grievance <ul style="list-style-type: none"> <li>● No cause to meet</li> </ul>	Scarlett Jordan	Scarlett Jordan
Parents and Teachers Helping (PATH) <ul style="list-style-type: none"> <li>● Gearing up for spring carnival</li> <li>● Seniors get a team together</li> <li>● Today we met with seniors to learn what they wanted to feel celebrated. Planning a senior week leading up to</li> </ul>	Matthew Tilley	Nicole Hill

<p>prom, senior prank day is approved within certain parameters, planning a senior project - walkway materials to lower school, class of 28, Frankies, T-shirt, raffle prizes, junior class parents engaged on May 16th</p> <ul style="list-style-type: none"> <li>● Birthday lunches are continuing to be a big hit,</li> <li>● Superhero theme teacher appreciation this May</li> </ul>		
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### New Business

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for February 12, 2019: Scarlett
  - b. 2nd: Alecia
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  
3. Initial discussion of annual Board election - Kristi suggested that this year general information about BoD elections could be provided at the Looking Forward with ERA meeting scheduled for April 8th. Application packets, and information would be sent out as well electronically. If we run the election a little earlier we won't lose the high school students attendance due to exams. It will also allow new BoD members the month of June to get up to speed before the July session starts.  
(Kristi and Scarlett are working on the Executive Director evaluation and will have it ready this month for other BoD members to look at and contribute to in March. The intent will be to have the evaluations completed when staff contracts are ready for signatures which will align the administrators contracts with the staff contracts.)

### Old Business

1. Review and approval of January 8, 2019 minutes  
Motion to approve meeting minutes
  - a. Motion to approve as edited: Scarlett
  - b. 2nd: Josh
  - c. Unanimous approval
  
2. Approval of January monthly budget as presented during Finance Committee Update.
  - a. Motion to approve: Josh
  - b. 2nd: Scarlett
  - c. Unanimous approval
  
3. Update from Silent Auction Taskforce:
  - We have over 100 tickets sold
  - Sponsorships: \$1800
  - Donations: \$325
  - We have over 275 donations valued at almost \$25,000
  - We have a short link: [www.ERAauction.org](http://www.ERAauction.org)

- We will be offering babysitting onsite this year for only \$5 per child
  - Our caterer needs a final count by Monday, February 18th, so please make sure everyone purchases their tickets soon!
  - If at all possible, we would like to meet with volunteers at 7:00 pm on Thursday evening to do some quick training. Also, the day of the event we would love to meet with volunteers at 4:30 pm.
4. Update on Looking Forward with ERA event  
A planning meeting is scheduled for Wednesday Feb 20th 8:30 am
  5. Second review of Public Comment Policy  
Review of submitted responses from ERA community: No responses were received  
Review of information provided by Will Tricomi  
Public Comment Policy vote for adoption if significant revisions are not needed
    - a. Motion to approve with Will Tricomi's updated draft and typo correction: Scarlett
    - b. 2nd: Alecia
    - c. Unanimous approval
  6. Update on Strategic Plan review: update expected in March

### **Adjournment**

With no further business before the board, the meeting is adjourned at 7:51 PM.

Next board meeting will be on March 12, 2019 at 6pm.