



## Board Meeting Minutes

- Open Session - March 12, 2019
- Closed Session
- Special Session

**DRAFT**       **APPROVED**

### In attendance:

#### Voting Members

- Josh Herman/Parent Rep
- Rachel Monschein/Secretary
- Scarlett Jordan/Vice Chair
- Alecia Urmston/Treasurer & Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Parent Rep
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Lauren Acome/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Kristi Anspach at 6:04 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

- Josh reported that the Sound to Sea trip was perfect
- Ms. Bair gave a shout out to Sharon Wall, Stephanie Brunn and Leigh Reale for their help with Read Across America

### Public Comment

Lisa Pope asked about the progress of the construction as it relates to an outdoor classroom. She understands there is a Go Fund Me already in the works and she is willing to help.

### Executive Director Update

- **Color Run and Spring Carnival**-this Saturday beginning at 12p
- **Town Hall**-Nicole has asked for date change to April 15<sup>th</sup> at 6pm in the high school commons

- **Lottery Update**-our first deadline was 3/8/19. Mrs. Hover will begin calling waitlist families as openings arise. Our waitlist is still over 800 strong.
- **Safety Drills**-we had a tornado drill last week and fire yesterday.
- **Testing**-ACT and ACT make-up have been completed. We have begun creating testing plans for EOCs and EOGs.
- **Science Fair**-4<sup>th</sup> and 5<sup>th</sup> grade-tomorrow morning at K-8
- **Report Cards**-Third Quarter-3/22
- **Read Across America**-Fabulous event and all K-5 students were able to take home a book!
- **Sound to Sea**-4<sup>th</sup> grade field trip to Atlantic Beach was a success!

### Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance - Monthly budget will be presented in the April meeting	Alecia Urmston	Alecia Urmston
Future Visions Michael reported they had the 2nd meeting on March 7th. There were 6 in attendance. They reviewed function of committee and the strategic plan. They provided comments in the draft to the board, including a link to the Elon strategic plan. ➤ Silent Auction Subcommittee discussed in old business	Michael O'Malley	Michael O'Malley
Grievance - No cause to meet	Scarlett Jordan	Scarlett Jordan
Parents and Teachers Helping (PATH) - SPRING CARNIVAL: MARCH 16, 1-3, HS Gymnasium THIS Saturday 1-3 at the HS. This is PATH's largest community building event of the year. Our goal is to engage 100 volunteers and meet attendance goal of 250. 11 VOLUNTEERS STILL NEEDED to attend games Will & Pops, Bulikogi, Get Buffaloed, and Kona Ice food trucks will be there, carnival games, photo booth, face painting, and 2 large inflatables, Free to ERA families Please consider volunteering to show support, and encouraging people to come - TOWN HALL: APRIL 15, 6PM, ERA HS Commons area Want to hear about all the great things happening at ERA? Curious about what exciting things are coming? Have questions you would like answered? Join PATH as we host Executive Director, Lisa Bair, Board Chair, Krisi Anspach, and High School Principal, Lauren Acome. Questions can be sent in advance to <a href="mailto:PATH@enoriveracademy.org">PATH@enoriveracademy.org</a> . PATH's Data Lead, Sarah Yagnow will record the meeting and all questions and answers will be available in writing for reference. - Julie Forrest, K-5 lead and Nicole Hill, are working on	Matthew Tilley	Nicole Hill

<p>formulating the K-5 action plan. Lots of ideas, more information to follow.</p> <ul style="list-style-type: none"> <li>- Jenny Hester, Middle School Lead and volunteer group helped set up and host the Valentines Dance on Feb 8. This group is also working on a FAQ sheet for current and new families entering Middle School at ERA. It would cover most commonly asked questions, school norms for new middle school parents. Next Middle School dance is scheduled for April 12. More information to come.</li> <li>- Anne Kenyon and a group of senior parents are working on our first SENIOR CLASS CELEBRATION. They met recently and discussed senior week, senior t-shirts, an official count down, senior gift, and an event to celebrate our seniors. SENIOR CELEBRATION will be ERA's version of project graduation, it will be held at Frankie's Fun Park after graduation rehearsal Sunday May 19. Students will receive passes for rides and arcade games as well as participate in a raffle drawing for gifts and prizes. Special thanks to Lynn Wartski and Melissa Alexander for the parent volunteer leadership on this project. They were able to secure a \$1000 gift from Walmart to use for purchasing raffle items.</li> <li>- Rebecca Gallego, Teacher Appreciation Lead is working on building a team to execute teacher appreciation week May 6-10. The weeks events will have a super hero theme and include bagels and coffee, Jamba Juice, notes of affirmation from the students, a soup and salad lunch from the Olive Garden, an ERA swag gift, and an ice cream bar to wrap up the week. Volunteers will be needed for this event, look for future announcements. Birthday lunches were delivered and appreciated by those teachers whose birthday or half birthday were in February.</li> <li>- Denise Burnette, our Social Development Lead created ERA PATH PARENT'S SOCIAL to be held at the Hot Tin Roof Thursday April 4, 7PM. All ERA parents welcome to come and socialize with PATH Leadership and other parents. Hope to see you there.</li> </ul>		
--	--	--

**New Business**

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for March 12: Josh
  - b. 2nd: Michael
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with

respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.

3. Randy Sherron, Mike Vaughn, and Steve Couch from Capital Bank presented information on the USDA Community Facilities Term Loan Commitment. This would result in a substantial savings to the current lease pricing. We are projecting a May/June closing date. USDA Community Facilities Term Loan Commitment letter was provided to the BoD prior to this meeting, and has been reviewed without revision by ERA's accounting representative at Arcadia and the school's attorney.

Motion for the BoD to approve the USDA Community Facilities Term Loan Commitment Letter as presented by The Capital Bank representatives.

Motion to approve: Scarlett

2nd: Josh

Unanimous approval

## Old Business

1. Reviewed February 12, 2018 minutes  
Motion to approve meeting minutes
  - a. Motion to approve: Michael
  - b. 2nd: Scarlett
  - c. Unanimous approval
2. Approval of February monthly budget as to be postponed to next month.
3. Update on 2019 Silent Auction - We held our 2nd successful auction on February 23, 2019! Thank you, to the board, for making it possible again this year! We netted \$18,371.30 at the event. We had 200 guests attend, and an additional 40 guests participate by bidding online. All winning items have been delivered, and all receipts have been turned in. Kaity sent follow-up thank you emails and hand-written letters to 140 donors. Trish Anderson and Melissa Almers are sending hand-written thank you letters to the remaining donors and sponsors. We had approximately 300 items to bid on this year (over 100 more than last year). We had \$1800 more in sponsorships this year than last year, and we more than tripled our ad sales from \$150 to \$470. Very few items remained after our auction (certificates – Whit's, Ashford Drugs, Lori Bruhns Professional Coaching. Items –Painted Grape (3 ), art notecards (2), ERA cooler. Will have an online after auction to disperse remaining items. Alecia, Kristi, Lauren, and Lisa met to discuss how to use the earnings. The Arts teachers are all going to get items from their wish list. Photos of items being used will be presented on Facebook.
4. Update on Looking Forward with ERA event - discussed in Executive Director report
5. Strategic Plan Review  
Michael discussed the Future Vision's review of the Strategic Plan. For example: the mission statement should be reviewed to see if it is capturing our STEAM focus, and "Community" what does it mean to us? Revisit the values. Major feedback is for the plan to be displayed in a new way. Elon has a nice example for visual display of Strategic Plan. Also, we should make sure the plan has timelines so that the goals are measurable.
6. Motion to move into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.: Scarlett  
2nd: Michael

7. Entered into closed session at 7:55 pm
  
8. Motion to come out of closed session: Scarlett  
2nd: Josh  
Came out of closed session at 8:45pm
  
9. Motion to approve the Executive Director evaluation team to include chair, vice chair and Matthew: Michael  
2<sup>nd</sup>: Josh  
Unanimous approval

**Adjournment**

With no further business before the board, the meeting is adjourned at 8:45 PM.

Next board meeting will be April 9, 2019 at the Lower School.