



ENO RIVER ACADEMY

Inspiring excellence. Nurturing innovation.

Board Meeting Minutes

- Open Session - November 16, 2017
- Closed Session
- Special Session

DRAFT APPROVED

In attendance:

Voting Members

- Josh Herman/Chair
- Rachel Monschein/Vice Chair
- Scarlett Jordan/Secretary
- Alecia Urmston/Treasurer
- Collette Brown/Parent Rep
- Matthew Tilley/Parent Rep
- Kaity Woodrum/Community-at-Large Member
- Kristi Anspach/Past Chair

Non-Voting Members

- Lisa Bair/Executive Director
- Lauren Acome/High School Administrator
- Kevin Kay/K-6 School Administrator

Location: 1100 NC Highway 57 North, Hillsborough, NC

Opening

Call to Order by Josh Herman at 6:11 PM

Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

Public Comment

Donna Kuhl - expressing support of ERA, wants to be more active and represented, as well as open a line of communication between board and teachers

Lisa Bair - shout out to Donna regarding her part in the growth award (post on ERA FB page)

Executive Director Update

- Enrollment continues to increase
- Received grant for K-3 reading from Triangle Community Foundation (\$1712.65)
- K-2 reading training days 3 and 4 were on November 8-9
- Vertical alignment groups in writing and math
- Middle school character education in social studies
- Pre-ACT was held on Monday
- Land clearing is a little behind schedule but we are still scheduled to finish on time

- Tours update
- Progress reports for grades 5-11 will go home tomorrow

Committee Updates*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance <ul style="list-style-type: none"> - Lisa Bair met with Acadia regarding updated numbers - Will be able to share in December meeting 	Alecia Urmston	Alecia Urmston
Future Visions <ul style="list-style-type: none"> - Silent Auction updates <ul style="list-style-type: none"> - Online catalog coming - Invitations for auction came in - Addressing in motion - Should mail out November 21 - Last meeting held November 7 - Discussions of silent vs. live auction - Over 60 items on the shelf (value of over \$6000.00) - Actively seeking sponsors - FB postings going out (weekly updates) with reveals - Morgana doing sign-ups for classroom baskets (\$100.00) - Nikki working on projects (15-20) with art students - Alecia quoted within budget for printing catalog with Clay Street Printing - Lauren Triplett's brother licensed auctioneer - Catering quoted and confirmed (Core Catering) - Sponsorship acquisition form available - Bartender quoted - Christmas parade December 2 <ul style="list-style-type: none"> - Cheerleaders walking beside float to hand out snowman bags - Purchased staple items 	Kaity Woodrum	Kaity Woodrum
Grievance <ul style="list-style-type: none"> - No cause to meet 	Rachel Monschein	Rachel Monschein
Parents and Teachers Helping (PATH) <ul style="list-style-type: none"> - Met on Monday (7 people) - Holiday Hoopla <ul style="list-style-type: none"> - Collecting items December 1-5 - Housed in Kindergarten lobby - Tied in with Holiday market on 12/8 - Friday is 50% off day 	Kevin Kay	Jennifer Crichlow

<ul style="list-style-type: none"> - Anything not sold gets donated - Teacher appreciation and holiday breakfast 12/20 <ul style="list-style-type: none"> - Submit picture and note - \$5 to support catering - Any money leftover goes to purchase school items for teachers (Keurig, etc.) - Exam bags for teachers 		
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New Business

1. Review and approval of monthly meeting agenda
 - a. Kristi motions to approve agenda for 11.16.2017
 - b. Alecia seconds the motion
 - c. Unanimous approval
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
 - a. No statements
3. Committee Nominations
 - a. PATH
 - i. Nominations put forth by PATH (term defined as January 1 - December 31)
 1. Chair - Anne Kenyon
 2. Vice Chair - Lisa Pope
 3. Treasurer - Tammy Tapper
 4. Secretary - Sarah Yagnow
 - ii. Motion
 1. Matthew motions to appoint the officers for PATH as put forth by Jennifer Critchlow
 2. Collette seconds the motion
 3. Unanimous approval
 - b. Grievance
 - i. Nominations for Employee Grievance Committee (no approval required)
 1. Rachel Monschein
 2. Matthew Tilley
 3. Scarlett Jordan
 - ii. Nominations for Community Grievance
 1. Rachel Monschein
 2. Rachel Ingham
 3. Kathleen Little
 - iii. Motion
 1. Scarlett motions to appoint the Community Grievance committee as put forth by Rachel Monschein
 2. Matthew seconds the motion
 3. Unanimous approval

Old Business

1. Review and approval of October 21, 2017 minutes

- a. Alecia motions to approve minutes from 10/21/2017 meeting
 - b. Matthew seconds the motion
 - c. Unanimous approval (Kristi not at October meeting, did not vote)
2. Approval of current monthly budget - see note above, pushed to December
3. School Directory and Business Directory - pushed to December
4. Annual Fund
 - a. Recap of discussion from last meeting
 - i. Does not eliminate fundraising
 - ii. One-time/monthly donation from each family
 - iii. Easier way to provide school funding without having to be involved in year-round fundraising
 - b. Best time to present is at Open House
 - c. Motion
 - i. Kristi makes a motion to direct leadership team to work with board treasurer to provide suggested structure for the Annual Fund with the intent on beginning in August of 2018, to be presented for further review and approval
 - ii. Alecia seconds the motion
 - iii. Unanimous approval
5. Expansion Update
 - a. Coach Gatt presented uniform offer
 - i. Contract with Under Armour for 3 years
 - ii. Motion
 1. Matthew makes a motion to approve moving forward with a 3 year contract to exclusively bind BSN/UA rewards program to ERA
 2. Kaity seconds the motion
 3. Unanimous approval
 - b. What does categorizing fundraising efforts look like?
 - i. PATH - K-12
 - ii. Athletics - Middle/High school
 - iii. STEAM programs - K-12
 - iv. Arts/Music - K-12
 - v. Clubs - K-12
 - vi. Lisa hoping to have one-pager info sheets out in February
6. December meeting needs review
 - a. Original date was December 14 - can't do it because of Elf show
 - b. Moved to December 5 at 6:00 p.m.

Adjournment

With no further business before the board, the meeting is adjourned at 7:44 PM.