



Board Meeting Minutes

- Open Session - October 21, 2017
- Closed Session
- Special Session

DRAFT **APPROVED**

In attendance:

Voting Members

- Josh Herman/Chair
- Rachel Monschein/Vice Chair
- Scarlett Jordan/Secretary
- Alecia Urmston/Treasurer
- Collette Brown/Parent Rep
- Matthew Tilley/Parent Rep
- Kaity Woodrum/Community-at-Large Member

Non-Voting Members

- Lisa Bair/Executive Director
- Lauren Acome/High School Administrator
- Kevin Kay/K-6 School Administrator
- Kristi Anspach/Past Chair

Location: 1100 NC Highway 57 North, Hillsborough, NC

Opening

Call to Order by Josh Herman at 9:25 AM

Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

Public Comment

Executive Director Update

- Report cards went home Friday (10/20)
- Reading research to classroom practice PD information
- K-8 building update
- Camp Earthshine information
- Athletic boosters and Arts boosters
- First quarter conference for K-6
- Exact Path testing

Committee Updates*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance <ul style="list-style-type: none">- Each year brings the opportunity to redo budget based on numbers- Acadia had incorrect date and we will be able to present Sept and Oct during next board meeting- Initial audit results: net increased, will share details in next meeting	Alecia Urmston	Alecia Urmston
Future Visions <ul style="list-style-type: none">- Silent auction logo created- Invitation has options- Menu options available- Acquisitions coming in (few rejections, yay!), catalog coming beginning of November- Decorations coming along	Kaity Woodrum	Kaity Woodrum
Grievance <ul style="list-style-type: none">- No cause to meet	Rachel Monschein	Rachel Monschein
Parents and Teachers Helping (PATH) <ul style="list-style-type: none">- Established classroom liaisons- Volunteers have been able to help with breaks for teachers- Good reception on Coffee with Kevin- Laurie working with PATH to see how volunteers might be most effective at the HS	Kevin Kay	Jennifer Crichlow

New Business

1. Review and approval of monthly meeting agenda
 - a. Rachel motions to approve agenda for 10.21.2017
 - b. Scarlett seconds the motion
 - c. Unanimous approval
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
 - a. No statements
3. School Directory and Business Directory
 - a. Can be used for career fairs, invitations to the auction, shared communications
 - b. Discussion for families
 - i. Opt-in vs. opt-out
 - ii. Electronic vs. hard copy

- c. Vendors - what does that piece look like?
 - d. Doing more research and bringing back for next meeting
4. Annual Fund
- a. What do we want to use as the annual cost to opt-out of fundraising obligations?
 - b. There has been across the board by-in from families and PATH
 - c. What does the spread look like for families that can give more vs. families that cannot give?
 - d. Thank you notes, signatures, and acknowledgements via pictures
 - e. Will discuss and vote next meeting

Old Business

1. Review and approval of September 14, 2017 minutes
 - a. Rachel motions to approve minutes from 9.14.2017 meeting
 - b. Alecia seconds the motion
 - c. Unanimous approval
2. Approval of current monthly budget - see note above
3. Review Comprehensive Manual Updates
 - a. Matthew makes a motion to approve updates to comprehensive manual as discussed
 - b. Collette second the motion
 - c. Unanimous approval
4. Update of Silent Auction
 - a. Discussed further details of catering options
 - i. Scarlett makes a motion to approve moving forward with core Catering for Silent Auction event
 - ii. Josh seconds the motion
 - iii. Unanimous approval
 - b. Discussion of alcohol service during event
 - i. Collette makes a motion to approve service of alcohol under discussion
 - ii. Alecia seconds motion
 - iii. One board member objection and further discussion
 - iv. Approved with one opposition
 - c. Invitations - will move forward with discussed design and mailing
5. Expansion Update
 - a. NEED website help, Lisa will seek help from marketing team
 - i. Josh makes a motion to move forward with website revamp for up to \$16,000.00
 - ii. Kaity seconds motion
 - iii. Discussion
 - iv. Unanimous approval

Retreat

Adjournment

With no further business before the board, the meeting is adjourned at 2:36 PM.