



Board Meeting Minutes

- Open Session - September 14, 2017
- Closed Session
- Special Session

DRAFT **APPROVED**

In attendance:

Voting Members

- Josh Herman/Chair
- Rachel Monschein/Vice Chair
- Scarlett Jordan/Secretary
- Alecia Urmston/Treasurer
- Collett Brown/Parent Rep
- Matthew Tilley/Parent Rep
- Kaity Woodrum/Community-at-Large Member

Non-Voting Members

- Lisa Bair/Executive Director, K-8 Administrator
- Lauren Acome/High School Principal
- Kevin Kay/K-6 Principal
- Kristi Anspach/Past Chair

Location: 1100 NC Highway 57 North, Hillsborough

The meeting was called to order by Josh Herman at 6:13 PM, and the mission statement was read.

Public Comments

Parent visitors present from both campuses.

Executive Director Report

- NC report card results came out - we met or exceeded growth in all areas. Working on drilling down data to see how to exceed in ALL areas.
- TAT (Teacher Assistance Team) process revamped and shared with staff, bringing us in compliance with MTSS (required by NC DPI).
- K-2 teachers, EC staff, Mr. Kay and Sharon Wall will take part in a 5-day training as part of our SIP grant. Reading Research to Classroom Practice will be lead by Meredith Miller.
- Grading work will begin on K-8 site next week. All permits have been secured and buildings are in production.

- ASP has over 100 students enrolled.
- Computers have been delivered to 7-11 building and are in use daily.
- Tour schedule and lottery dates have been updated on the website. K-5 day, 6-8 day, and HS day.
- Meeting with NorthStar to discuss website overhaul.

Committee Reports

Finance Committee - review of monthly budget (revenue and expenses)

Future Visions Committee - application for holiday parade filed - December 2

- monthly mtgs started (2nd Tuesday each month, morning and evening options)
- \$1500 currently in items received
- Visited the PATH mtg, presented needs for volunteers and received sign ups
- Monthly auction planning timeline created
- Catering by ERA family business, rental company possibly donating chairs and tables
- Looking at Northern culinary
- Looking at logos
- Silent auction catalogue online (October)
- Business directory for ERA families that have businesses
- Need help with
 - Save the Date out to families
 - Someone to help coordinate classroom gifts to the auction
 - Live auctioneer
 - Guest speakers

Grievance Committee: There was no cause to meet.

PATH - Future Visions presented, groups to work on Read-A-Thon and other initiatives, Kevin working with PATH on Coffee with the Principal once a month (morning and evening options), 32 people attended meeting, maybe host a meeting at the HS location also, movie night was great

New Business:

1. Review and approval of monthly meeting agenda
 - Motion to approve the agenda for tonight's meeting - Scarlett
 - Second - Kaity
 - Vote: Unanimous Approval
 - Passed Failed
2. Review of Conflict of Interest and Ethics Statement - no one recused
3. Comprehensive Manual update - DPI approved By-laws, CM must now be revised and approved by board at next meeting
4. Past chair appointment discussion - used essentially as a historian position, board can vote, voting position
 - Motion to create past chair seat - Rachel
 - Second - Alecia
 - Vote: Unanimous Approval

Passed Failed

Old Business:

1. Approval of current monthly budget as presented by Treasurer during Finance Committee Update.
 - Motion to approve current monthly budget as presented by Treasurer during Finance Committee Update - Matthew Second - Collette
Vote: Unanimous Approval
 Passed Failed

Adjournment

With no further business before the Board of Directors, the meeting was adjourned at 6:51 PM. The next meeting of the Eno River Academy Board of Directors will be held on October 21, 2017 from 9 AM until 3 PM.