



# ENO RIVER ACADEMY

*Inspiring excellence. Nurturing innovation.*

## Board Meeting Minutes

- Open Session - June 13, 2019
- Closed Session - June 13, 2019
- Special Session

**DRAFT**       **APPROVED**

### In attendance:

#### Voting Members

- Josh Herman/Parent Rep
- Rachel Monschein/Secretary
- Scarlett Jordan/Vice Chair
- Alecia Urmston/Treasurer & Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Parent Rep
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Lauren Acome/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by at 6:13PM

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

### Public Comment

none

### Executive Director Update

Annual audit on Tuesday next week

Yesterday kick off meeting for annual fund - Jake Pope, Betsy Martin, and Nicole Hill

Building purchase - hoping to have everything to USDA by end of the month

Looking at July/August closing date for building

Signed contract for SRO - waiting on county for finalizing details to start in August

Current enrollment is 730 - about 80% increase from last year, k-8 is fully enrolled at 420, 9th grade full

Updated School Performance Summary presented

### Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance - budget on track for end of year	Alecia Urmston	Alecia Urmston
Future Visions - strategic plan updates to be discussed later, survey later as well - Future Visions Accreditation subcommittee kick-off	Michael O'Malley	Michael O'Malley
Grievance - no cause to meet	Scarlett Jordan	Scarlett Jordan
Parents and Teachers Helping (PATH) - no meeting since last month	Matthew Tilley	Nicole Hill

### New Business

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for June 13, 2019: Josh Herman
  - b. 2nd: Matthew Tilley
  - c. Unanimous approval
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
3. Update on 2019-2020 Board Member seats
  - a. Posting of 2019-2020 Community Member-At-Large seat

### Old Business

1. Review and approval of May 14, 2019 minutes  
Motion to approve meeting minutes
  - a. Motion to approve: Alecia Urmston
  - b. 2nd: Josh Herman
  - c. Unanimous approval - Scarlett abstained due to absence
2. Approval of April and May monthly budgets as presented by Treasurer and Executive Director
  - a. Motion to approve: Matthew Tilley
  - b. 2nd: Josh Herman
  - c. Unanimous approval

Motion to approve 2019-2020 Annual Budget as presented

- a. Motion to approve: Scarlett Jordan
- b. 2nd: Alecia Urmston
- c. Unanimous approval

3. Strategic Plan final review and approval for 2018-2019 school year  
Motion to approve Strategic Plan as presented
  - a. Motion to approve: Michael O'Malley
  - b. 2nd: Matthew Tilley
  - c. Unanimous approval
  
4. Final review of ERA Parent Feedback Survey  
Motion to approve 2018-2019 ERA Parent Feedback Survey as presented
  - d. Motion to approve: Scarlett Jordan
  - e. 2nd: Josh Herman
  - f. Unanimous approval
  
5. Follow up and vote on proposal of Board-On-Track software  
Motion to approve
  - g. Motion to approve: Michael O'Malley
  - h. 2nd: Scarlett Jordan
  - i. Unanimous approval
  
6. Update on Capital Bank and USDA Community Facilities Term Loan Commitment process  
Mentioned previously in ED updates - nothing further to announce
  
7.
  - a. Motion to move into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.: Alecia Urmston
  - b. 2nd: Scarlett Jordan
  - c. Entered into closed session at 6:58 PM
  
8.
  - a. Motion to come out of closed session: Josh Herman
  - b. 2nd: Alecia Urmston
  - c. Came out of closed session at 7:25 PM
  
9. Motion to approve the Executive Director's contract renewal as discussed
  - a. Motion to approve: Scarlett Jordan
  - b. 2<sup>nd</sup>: Alecia Urmston
  - c. Unanimous approval

### **Adjournment**

With no further business before the board, the meeting is adjourned at 7:26 PM.

Next board meeting will be on July 16, 2019 at 7 PM.