



## Board Meeting Minutes

- Open Session - July 16, 2019
- Closed Session
- Special Session

**DRAFT**       **APPROVED**

### In attendance:

#### Voting Members

- Bradley Tapper/Parent Rep
- Rachel Monschein/Secretary
- Vacant/Vice Chair
- Vacant/Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Parent Rep
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Lauren Acome/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Kristi Anspach at 7:00PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

None

### Public Comment

None

### Executive Director Update

We have submitted our documents to the USDA and are hoping for a late August closing. We are looking forward to the opening of school in a few short weeks.

### Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance -		
Future Visions ➤ Silent Auction Subcommittee ➤ The next meeting is August 5th from 5:30pm-7:00pm	Michael O'Malley	Michael O'Malley
Grievance - No cause to meet		
Parents and Teachers Helping (PATH) -	Matthew Tilley	Nicole Hill

### New Business

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for : Michael O'Malley
  - b. 2nd: Matthew Tilley
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  
3. Review of 2019-2020 Board Member Community Member-At-Large applications
  - a. Candidate Q and A session-The Board members were given candidate applications prior to the meeting. Each applicant was asked 5 questions by the Board. Each Board member was given the opportunity to provide applicant questions prior to the meeting. The applicant answers followed.
  
4. Appointment of Board of Director officers for 2019-2020 school year
  - a. Nomination for Secretary-Matthew nominates Rachel
  - b. Nomination for Treasurer-Michael nominates Brad
  - c. Nomination for Vice Chair-Matthew nominates Michael
  - d. Nomination for Chair-Brad nominates Kristi

Matthew makes the nomination to approve the nominations as presented. Brad seconds. Unanimous approval.
  
5. Review, update and approval of the following annual documents:
  - a. Board Directory for 2019-2020  
The directory will be updated once all Board members have been elected since there is an open seat.
  - b. Board Calendar for 2019-2020
    - i. Monthly meeting anticipated standard day and time  
We will schedule the Board retreat in September.

## **Old Business**

1. Review and approval of minutes  
No revisions were noted but we did not have a quorum for approval.
  
2. Approval of current monthly budget as presented during Finance Committee Update.  
There is no monthly budget for approval because of the close of FY19 and the audit.
  
3. We will reopen the election for the open Board seat.
  - a. Motion to approve: Matthew
  - b. 2nd: Michael
  - c. Unanimous approval
  
4. Motion to go into closed session.
  - a. Motion to approve: Matthew
  - b. 2nd: Michael
  - c. Unanimous approval

Brad moved to adjourn closed session. Matthew approved. Closed session adjourned at 9:37PM.

Motion to approve the High School Principal contract as proposed.

- a. Motion to approve: Brad
- b. 2nd: Michael
- c. Unanimous approval

Motion to confirm the appointment of the Community-at-Large member per the ballot votes.

- a. Motion to approve: Brad
- b. 2nd: Matthew
- c. Unanimous approval

## **Adjournment**

With no further business before the board, the meeting is adjourned at 9:45PM.

Next board meeting will be August 13th, 2019 for Board on Track training.