



# ENO RIVER ACADEMY

*Inspiring excellence. Nurturing innovation.*

## Board Meeting Minutes

- Open Session - May 14, 2019
- Closed Session - May 14, 2019
- Special Session

DRAFT       APPROVED

### In attendance:

#### Voting Members

- Josh Herman/Parent Rep
- Rachel Monschein/Secretary
- Scarlett Jordan/Vice Chair
- Alecia Urmston/Treasurer & Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Parent Rep
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Lauren Acome/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Kristi Anspach at 6:17 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

We are excited for our graduation Tuesday at 6pm in the high school gym. There will be 27 graduating students. Jeff Hogan, the WRAL TV anchor will be speaking to the graduates.

### Public Comment

None

### Executive Director Update

- EOGs started yesterday. ELA results for 3-5 look good. Math scores will not be received until August at the earliest.
- Graduation is Tuesday at 6pm.
- Eighth Grade Promotion is Tuesday at 1pm.
- Kindergarten Promotion is Friday at 1pm.

- Construction Update-Hubrich is finalizing the land items that are still outstanding.
- Building Loan Update-We are working on the final stages of the feasibility study then the paperwork will go to the USDA.
- Budget Meeting and Audit are scheduled for June. We are cleaning up the budget lines and will have everything for the June meeting.

**Committee Updates\***

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

<b>Committee</b>	<b>Board Liaison</b>	<b>Committee Chair</b>
Finance - No report for this month	Alecia Urmston	Alecia Urmston
Future Visions The meeting was held last night. 8 people were in attendance. The next meeting will be the week of June 11th. We discussed the K-12 national accreditation and the possibility of starting a subcommittee led by Lauren Acome to investigate further. The feedback we received from the Town Hall meeting was that it was successful. The notes obtained from the meeting were informative. The group wanted to know when would be the next meeting and they suggested extending the length to 90 minutes. The bulk of the time was spent on the parents survey. Lisa Pope volunteered to update the draft and present it at the next Future Visions meeting. We have plans to present the draft at the next BoD meeting.	Michael O'Malley	Michael O'Malley
Grievance - No cause to meet	Scarlett Jordan	Scarlett Jordan
Parents and Teachers Helping (PATH) -	Matthew Tilley	Nicole Hill

**New Business**

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for May 14, 2019: Alecia
  - b. 2nd: Josh
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  
3. Request from Future Visions to form sub-committee to research K-12 national accreditation process for ERA, led by Lauren Acome.

- a. Motion to approve: Josh
  - b. 2nd: Alecia
  - c. Unanimous approval
4. Review of information and initial proposal related to Board-On-Track software and training options. Information was shared by Kristi, Michael and Lisa from the demos and on-line meetings over the last month with Board-On-Track staff. Recorded demo link to be provided to BoD members. Discussion of levels and length of possible contract. Kristi to follow up with Board-On-Track staff to determine flexibility of modules at each level of software contract. Lisa to follow with Board-On-Track staff to discuss pricing.

#### **Old Business**

1. Review and approval of 4/9/19 minutes  
Motion to approve meeting minutes
  - a. Motion to approve: Josh
  - b. 2nd: Alecia
  - c. Unanimous approval
2. Approval of April 2019 monthly budget postponed.
3. Update on Capital Bank and USDA Community Facilities Term Loan Commitment process. Feasibility study in progress. Lisa continuing to coordinate with bank for needed information related to preparation of submittal to USDA for review.
4. a. Motion to move into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.: Josh  
b. 2nd: Michael  
c. Entered into closed session at 7:01 pm
5. a. Motion to come out of closed session: Josh  
b. 2nd: Alecia  
c. Came out of closed session at 8:37 pm
6. Motion to approve the Executive Director's evaluation as presented and move forward with contract negotiations
  - a. Motion to approve: Josh
  - b. 2<sup>nd</sup>: Matthew
  - c. Unanimous approval
7. Motion to approve the staff and faculty 2019-20 contracts as proposed by the Executive Director
  - a. Motion to approve: Alecia
  - b. 2<sup>nd</sup>: Michael
  - c. Unanimous approval

#### **Adjournment**

With no further business before the board, the meeting is adjourned at 8:41 PM.

Next board meeting will be on June 13, 2019 at 6pm.