



# ENO RIVER ACADEMY

*Inspiring excellence. Nurturing innovation.*

## Board Meeting Minutes

- Open Session - August 13, 2019
- Closed Session
- Special Session

**DRAFT**       **APPROVED**

### In attendance:

#### Voting Members

- Bradley Tapper/Treasurer
- Rachel Monschein/Secretary
- Sarah Yagnow/Parent Rep
- Amy Simonson/Community-at-Large Member
- Matthew Tilley/Parent Rep
- Michael O'Malley/Vice Chair
- Kristi Anspach/Chair

#### Non-Voting Members

- Lisa Bair/Executive Director/K-8 School Administrator
- Amy Davis/High School Administrator

**Location:** 1100 NC Highway 57 North, Hillsborough, NC

### Opening

Call to Order by Kristi Anspach at 6:05 PM.

### Reading of Mission Statement

Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.

### Student/Staff Celebration

None

### Public Comment

None

### Executive Director Update

- K-12 enrollment = 733 students, and waitlist is 870 students
- Math EOC scores are trickling in and should be available by next month
- Playground shades will be installed on 3-5 and K-8 playgrounds next week

### Committee Updates\*

Updates should be limited in length to 5-10 minutes. Items that would need further discussion and/or approval should be emailed to the Chair to be placed under New Business at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.

Committee	Board Liaison	Committee Chair
Finance -	Brad Tapper	Brad Tapper
Future Visions - met on August 5th, will set a Sept. date soon  ➤ Silent Auction Subcommittee - scheduled for Feb 29th, to benefit Athletics	Michael O'Malley	vacant
Grievance - No cause to meet	Michael O'Malley	Michael O'Malley
Parents and Teachers Helping (PATH) - Will meet on August 27th 6pm	Sarah Yagnow	Nicole Hill

### New Business

1. Review and approval of monthly meeting agenda
  - a. motion to approve agenda for : Michael
  - b. 2nd: Brad
  - c. Unanimous approval
  
2. Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.
  
3. Review of 2019-2020 Board Member Parent Seats
  - a. Confirmation of member selected by community vote: Sarah Yagnow, term will run through June 30th 2022
  - b. Appointment of remaining parent seat:
    - i. Motion: to appoint Travis Hill to the open parent seat term ending June 30, 2020 (Matthew Tilley and children left ERA and moved towards Greensboro):
    - ii. Motion to approve: Michael
    - iii. 2nd: Sarah
    - iv. Unanimous approval
  - c. Appointment of Board Liaisons
    - i. Motion to approve Brad Tapper as the Chair and the Liaison for the Finance Committee, Michael O'Malley as the Future Visions Committee Board Liaison, and Sarah Yagnow as the PATH Board Liaison:
    - ii. Motion to approve: Matthew
    - iii. 2nd: Amy
    - iv. Unanimous approval
  - d. Appointment of the Employee Grievance Committee.

- i. Motion to appoint Amy and Sarah to the employee grievance committee:
  - ii. Motion to approve: Brad
  - iii. 2nd: Matthew
  - iv. Unanimous approval
4. Motion to approve the updates to the agenda
  - a. Motion to approve: Matthew
  - b. 2nd: Brad
  - c. Unanimous approval

#### **Old Business**

1. Review and approval of minutes  
Motion to approve the July 16, 2019 meeting minutes
  - a. Motion to approve: Michael
  - b. 2nd: Brad
  - c. Unanimous approval (Matthew, Brad, Michael and Kristi) others abstained because they were not present at the July 16, 2019 board meeting
2. Approval of current monthly financial report as presented by the Executive Director.
  - a. Motion to approve: Matthew
  - b. 2nd: Sarah
  - c. Unanimous approval
3. Update on Capital Bank and USDA Community Facilities Term Loan Commitment process - new information has been requested (a phase 2 Environmental Assessment). Assessment has been scheduled for late August.
4. Update on school resource officer (SRO) status for 2019-2020 school year - The Orange County Board of Commissioners denied the Sheriff's request to pay for 2 months of the SRO salary (ERA would have paid for the remaining 10 months of salary for SRO). Therefore, renegotiation is being attempted by ERA Executive Director with Sheriff's office attorney.
5. Discussion of the following annual documents:
  - a. Board Directory for 2019-2020 has been added to the Google shared drive
  - b. Board Calendar for 2019-2020
    - i. Potential dates for annual Board retreat - October 26th 9am-1pm at the lower school conference room
6. Update and beginning of training for launch of Board-On-Track software  
Initial training was provided, with logins successful by all present board members.  
Additional training provided by Board on Track staff is to be scheduled for Thursday, August 29th at 10am.

#### **Adjournment**

- a. Motioned to adjourn: Brad
- b. 2nd Sarah
- c. Unanimous approval

With no further business before the board, the meeting is adjourned at 7:28 PM.

Next board meeting will be September 17, 2019 at 6pm at the ERA high school.